

**2011-2012  
ANNUAL PARSONAGE REVIEW**

A report to the Charge Conference of the \_\_\_\_\_ Charge.

1. Has there been an annual review of the parsonage by the pastor and the chairpersons of the Committee on Staff/Pastor Parish Relations and the Board Of Trustees since the last Charge Conference?  
(2008 Book of Discipline, ¶2532.4) Yes  No

2. Have the S/PPR Committee and Trustees studied the New York Annual Conference Parsonage Guidelines?  
Yes  No

3. What improvements have been made to the parsonage this year?  
\_\_\_\_\_  
\_\_\_\_\_

4. What plans are there for improvements next year?  
\_\_\_\_\_  
\_\_\_\_\_

5. What are the plans for financing these improvements?  
\_\_\_\_\_  
\_\_\_\_\_

6. Has there been a radon test on the parsonage? Yes  No   
(If not, when do you plan to do so? \_\_\_\_\_)

7. Has a carbon monoxide detector been installed in the parsonage? Yes  No   
(If not, this needs to be done)  
If yes, has the battery been changed in the last 12 months? Yes  No  When?

8. Have reasonable steps been taken to ensure that there is no mold infestation?  
\_\_\_\_\_  
\_\_\_\_\_

9. If this is a multiple charge, how are the costs of utilities and maintenance divided among the churches?  
\_\_\_\_\_  
\_\_\_\_\_

**PERSONS SIGNING THIS REPORT:**

_____	Chair S/PPRC	Date: _____
_____	Trustee Chair	Date: _____
_____	Pastor	Date: _____