

NY Conference Lay Speaker Annual Report 2010
The Lay Speaker should complete this request form in accordance
with the requirements set forth in the United Methodist Church *Book of Discipline*

To be presented to the District Superintendent (or designated substitute) at the Church's Annual Charge Conference. If not presented at the Conference, please have your pastor and the Chairperson of the Church Council sign the form and mail it to the District Committee on Lay Speaking at the District office address. The only Lay Speakers to be recognized are those for whom we receive their annual report.

Please print clearly —attach additional pages if more space is needed.
Please highlight any of the information that may have changed since your last report.

CONTACT INFORMATION:

Lay Speakers Name: _____
Church where you are a member: _____
Home Address: _____

City, State, Zip Code: _____
Home Phone: (_____) _____
e-mail address: _____

Recommendation to the District Lay Speaking Committee:

LAY SPEAKER'S REQUEST FOR RENEWAL:

I request recommendation by the Church Charge Conference or Church Council of my church

For renewal as: Local Church Lay Speaker ___ ___

Certified Lay Speaker _____

I am up to date with my course requirements – see page 3) _____

Lay Speaker's Signature _____ *Date* _____

PASTOR REVIEW AND RECOMMENDATION:

I have reviewed and discussed this report with the Lay Speaker and therefore recommend certification for the next year. Please verify that the lay speaker meets the requirements of their local or certified LS request.

Pastor's Signature _____ *Date* _____

CHURCH RECOMMENDATION:

If approved at Charge Conference:

Charge Conference:

_____ *Date*

(Signature of District Superintendent, otherwise the Chairperson of Church Council)

(If approved after the Charge Conference, sign and mail to your District Office)

RENEWAL ACTION BY THE DISTRICT COMMITTEE ON LAY SPEAKING:

Upon review, this request should be renewed as:)__local church lay speaker or __certified Lay Speaker.

(signed) _____
(date) Chair(s), District Committee on Lay Speaking Ministry)

FOR ALL LAY SPEAKERS

YOUR PERSONAL MINISTRY AND SPIRITUAL GROWTH IN THE LOCAL CHURCH:

a) Describe how you have helped toward transforming lives during the past year:

b) Use the following section to tell a story about your ministry an/or mission participation in:

Caring: (one-on-one or small group situations where you were able to lead in administering a caring ministry of grace...prayer, hospital/prison or other visitation ministry, food pantry, or community events.) **Communicating:** occasions where you offered witness of your faith to others, explained Methodist Heritage and belief, gave a personal testimony, and or/ interpreted Scripture, and or/ **Leading:** small groups, committees, council, boards, projects, training sessions, talks, Sunday School or other classes, that you participated – or discussions that you led.

Check here if you attended the 2010 NY Annual Conference at Hofstra University:

As a Lay Delegate _____

As a Guest _____

Check here if you have taken: __Disciple I, __Disciple II, __Disciple III __Disciple IV, __Belivers' Study

Other course(s) that you would like us to know: _____

YOUR SPIRITUAL LIFE: (Since last Charge Conference)

c) What were some of the most influential resources that helped you develop in you ministry, mission, spiritual life, understanding of the Bible or UMC during the past year – (include key activities, courses, books, events, pastors, mentors, web sites, radio stations, tapes, CDs, etc.

d) Spiritual Growth Plan: (it is important to discuss this with your pastor or spiritual advisor) Some of the key ministry or mission(s) and additional opportunities that I see myself involved in next year include. (Attach additional pages if needed)

e) Briefly describe any other ministry work that you have done outside of your local church
(Includes mission, evangelism, community involvement, work place, anywhere that you touched the lives of others)

f) What advanced lay speaker training course subjects or support would help you?
(Please indicate at least three things that you would like to get out of the session):

How have the lay speaker course/advanced courses helped you in ministry, mission, or spiritual path?

FEEDBACK FROM THE LAY SPEAKER

g) Do you think that you had adequate opportunity to serve as a lay speaker?
_____ Not Enough _____ Enough/OK _____ I could be used a lot more
Your suggestions about how you could be more effectively used in the life of the Church:

FOR LOCAL CHURCH LAY SPEAKERS ONLY:

To be qualified as a Local Church lay Speaker you are required to complete at least one approved five-hour course of instruction every three years. Indicate below which classes you have taken to fulfill this requirement.

Date(s) attended _____
Where? _____
Name of Course(s) or subject? _____

FOR CERTIFIED LAY SPEAKERS ONLY:

To be qualified as a Certified Lay Speaker, you are required to take at least one approved Advanced Lay Speaker class every three years. Indicate below which classes and the appropriate credit you have taken to fulfill this requirement.

In what year did you last attend an approved Advanced Lay Speaker Class? _____

Where? _____

What was the name of the course(s) or Subject? _____

Official, published Advanced Lay Speaker courses are recommended for obtaining credit; however list any PRE-APPROVED activity by the District LS Committee (attach copy of the authorizing email)

Certified Lay Speaker Ministry beyond the Local Church:

What is the number of times that you preached in other churches this year? _____

Where? _____

In order to assist your District Committee on Lay Speaking in maintaining accurate training records on all of our Lay Speakers, please take a moment to complete the following schedule of Lay Speaking Basic and Advanced courses you have taken in the past.

Course Title	Year	Instructor	Location
Basic Course	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____