

**UNITED METHODIST CITY SOCIETY  
APPLICATION FOR SCHOLARSHIP  
For the academic year 2010-2011**

Requirements and Procedures

- I. The applicant must be a member of a United Methodist Church in the New York Annual Conference.
  - II. The scholarship shall be granted primarily to a person studying in a program at a college, university or seminary approved by the Scholarship Committee of the United Methodist City Society. Other priorities listed in IX.
  - III. Applicant must present to the Scholarship Committee a current transcript of scholastic standing in the school where applicant has been studying, a diploma, and/or a copy of letter of acceptance in the college/seminary where the applicant will be studying. A transcript from a previous school or previous year in a school is required.
  - IV. Applications are received through the office of the United Methodist City Society. 475 Riverside Drive, Room 1922, New York, NY 10115. Attn: Rev. Dr. William S. Shillady.
  - V. The scholarship granted shall be paid to the educational institution involved. It shall be the responsibility of the recipient to send the following to the United Methodist City Society office:
    1. The applicant's proof that he/she is fully registered in the college or seminary.
    2. The applicant's course list.
    3. The business office bill for tuition.
- The CFO of the UMCS will send the scholarship check made payable to the institution. It will be sent to the recipient to give to the institution's business office. Grants will vary depending upon full time and part time programs.
- VI. If a student leaves the school after being granted a scholarship, the school shall return any remaining balance to the United Methodist City Society.
  - VII. Scholarships are awarded on an annual basis. Applicant must apply separately each year. Financial need will be taken into consideration. Please complete the financial information part of the application and provide a copy of your Federal 1040 form. (The first two summary pages)

- VIII. The Scholarship Fund is designated primarily to assist those persons who are planning to enter full-time ordained ministry in a United Methodist Church with special interest in urban ministry.
- IX. Scholarship monies will be used in the following priority areas:
- a. Undergraduate degree program
  - b. Graduate first-degree program, i.e. Master of Divinity.
  - c. Those who need special expertise or training in urban ministry.
  - d. Those who are taking courses in "English as a second language".
- X. The funds would not be used for those who are doing additional graduate work or continuing education. A Doctoral degree program is not funded.
- XI. The deadline for scholarship application is Tuesday, May 4th, 2010 at 5 PM. The application must be in our office or on email by the deadline. Awards will be announced at the Annual Conference Session for the school year 2009-2010.

There is the need for reference letters sent by your pastor and by your District Superintendent. These letters should be sent directly by them to the City Society Office. You should do all within reason to have them respond to us by May 4<sup>th</sup>, 2010. However, your application will not be denied if we have not received them by that date.

All questions should be addressed to Rev. Dr. William S. Shillady, Executive Director of the United Methodist City Society.

Contact:

Rev. Dr. William S. Shillady  
Phone: 212-870-3094  
Email: [bshillady@umcitysociety.org](mailto:bshillady@umcitysociety.org)  
Fax: 212-870-3091