

MISSION GRANTS
NEW YORK ANNUAL CONFERENCE PARISH DEVELOPMENT
CHECK LIST FOR *MISSION GRANTS ONLY*

CHURCH _____ **DISTRICT** _____

- 1. Current application filled out with signature of Administrative Board chairperson and pastor

- 2. Church profile completed.

- 3. Financial projection and budget for next calendar year attached.

- 4. Most recent Treasurer's Report

- 5. Monthly financial reports to end of last month before submission.

- 6. Copy of current audit.

- 7. There is grave concern about non payment of benefits and increases in cash salary. Further increases will not be looked upon with favor until (churches) are able to pay 100% of their Ministerial Support and Administration, Clergy Benefits and World Service.

- 8. All churches receiving support are required to have an annual Finance Campaign.
(1992 CONFERENCE JOURNAL PAGE 357 PARAGRAPH 116 #6,)

- 9. All Churches defining themselves as having potential for growth will be required to develop their plan for growth with District Parish Development Committee. :(1993 CONFERENCE JOURNAL PAGE 357, PARAGRAPH 116 #7.)

Latest Revisions July 27, 2006
Cole

NEW YORK ANNUAL CONFERENCE
UNIFORM FUNDING APPLICATION
MISSION GRANTS ONLY

Instructions

1. The local church fills out the Uniform Funding Application for Ministry and Mission Support; together with the Church Profile.
2. On the financial projection for the next calendar year, fill in only those figures which apply to your situation.
3. This form is not to be used for applications from councils of churches, ecumenical or community groups. Bear in mind that any such grants compete with funding for local church projects.
4. Do not use this form to apply for funds for loans and donations for construction or renovation. To get copies of the form for loans and donations, contact your District Superintendent or your District Parish Development Committee Chairperson.
5. Where it is determined that funding should be sought from the Commission on Religion and Race, The National or Women's Divisions of the General Board of Global Ministries, The Board of Discipleship, The Board of Church and Society, The Board of Higher Education, or the General Church, separate applications are necessary. These must be requested from the appropriate agency. Please indicate on the first page of the application any other funds for which you are applying.
6. The application can not be processed without current financial statement and completed audit.
7. Churches receiving funds from the United Methodist City Society for insurance, taxes, (water and sewer) should include those amounts in #5 on the first page of the application.
8. Please note the resolution on the next page concerning the Trust Clause which was approved at the 1997 session of the New York Annual Conference.

TIMETABLE:

Each District will determine when these forms are due into the District Committee. Please be in contact with either your District Chair or the District Office to make sure that you know when your forms are due & when the District holds hearings. Recommendations from all District Parish Development Committees are due in the Chairperson's office in October for presentation to the Conference Parish Development Commission for final review, reconciliation and adoption at the November meeting. Final decisions on Parish Development & Missional Priority/EMLC Mission Grants for the next funding year will be made at that time & will be published by the end of the year. Payments will be made to recipients quarterly at the end of each quarter.

TRUST CLAUSE RESOLUTION

WHEREAS the United Methodist Church is a connectional church and it has been the policy of the United Methodist Church in America since its first Book Of Discipline to provide that all local churches and church agency property be held in Trust subject to the Book of Discipline (2000 edition, paragraph 2503) for the benefit of the local membership and the larger United Methodist church as organized in the New York Annual Conference of the United Methodist Church (the "Conference"); and

WHEREAS the Conference provides the hierarchical structure for the administration to the church affairs of the United Methodist Church through its Districts, local churches and church agencies, and from time to time provides administrative and financial support consistent with its mission for its Districts, local churches and church agencies, now therefore be it hereby

RESOLVED that it be the policy of this Conference that the several District Boards of Church Location and Building and the District Superintendents shall, prior to approving the purchase, mortgage, transfer, consolidation or merger of a local church or church agency, determine that the local church or church agency holds all of its property in Trust; or, if existence of a Trust can not be determined, assists the local church or church agency to obtain a Trust Agreement as a condition of consent from the District Superintendent; and be it further

RESOLVED that it shall further be the policy of the Conference that prior to the granting of financial support (including apportionment reduction), or in the case of financial support from other United Methodist Church agencies, prior to consenting to such financial support, the District Boards of Church Location and Building and the District Superintendents shall determine that the local church or church agency holds all of its property in Trust; or, if existence of a Trust can not be determined, assist the local church or church agency to obtain a Trust Agreement as a condition of such financial support; except that where a majority of the District Superintendents shall determine that it is in the best interest of the Conference, the requirements of this subparagraph, as a precondition to financial support may be waived.

UNIFORM APPLICATION FOR
MINISTRY AND MISSION SUPPORT (GRANTS)
 FOR USE BY UNITED METHODIST CONGREGATIONS OF THE
 NEW YORK ANNUAL CONFERENCE

Church _____ City & State _____ District _____

Address and Zip Code _____ Date _____

Treasurer _____ Phone _____

Recipient of funds _____

Address _____

1. Total receipts from all sources for all programs last fiscal year \$ _____
2. Total expenditures in last fiscal year \$ _____
3. Financial aid included in 1 above from all sources \$ _____

FINANCIAL AID AND REQUEST FOR NEXT YEAR

4. **Parish Development Mission Grant** \$ _____

5. **Missional Priority/EMLC Grant** \$ _____

(If this grant is part of a large project, give budget for entire project.) Brief description of project - attach extra sheet if needed

6. Equitable Salary \$ _____

Have you applied for or are you planning to apply next year for support from:

- a. Cooperative Parish \$ _____
- b. Religion and Race \$ _____
- c. United Methodist City Society \$ _____
- d. Other funding sources \$ _____

Total requested or applied for next year \$ _____

7. Is the Trust Clause in place for all Deeds to church properties or are the Trustees in the process of securing one? YES ___ NO ___ Please include documentation.

LAST YEAR (end in Dec.)

	AppORTIONED	PAID	PERCENTAGE
Clergy Support and Administration	_____	_____	_____
Clergy Benefits	_____	_____	_____
World Service and Annual Conf Benevolences	_____	_____	_____
Past Service Pension Status	_____	_____	_____
Pastor's current Pension (MPP & CPP status)	_____	_____	_____
Health Insurance	_____	_____	_____
When was your last Every Member Stewardship Campaign? (____)_____			
Brief description of Stewardship Program for support of Budget			

CURRENT YEAR (begin in Jan.)

	AppORTIONED	PAID	PERCENTAGE
Clergy Support and Administration	_____	_____	_____
Clergy Benefits	_____	_____	_____
World Service and Annual Conf Benevolences	_____	_____	_____
Past Service Pension Status	_____	_____	_____
Pastor's current Pension (MPP & CPP status)	_____	_____	_____
Health Insurance	_____	_____	_____

CHURCH PROFILE

CHURCH _____ ADDRESS _____

PASTOR _____ Date _____

PRESENT SITUATION AND FUTURE PROJECTIONS OF PARTICIPATION

	Professing Members	Average Worship Attendance
Three year's ago (Actual)	_____	_____
Two year's ago (Actual)	_____	_____
Last year (Actual)	_____	_____
This year (Projected)	_____	_____
Next year (Projected)	_____	_____

(Use additional sheets for answers below when necessary)

DESCRIPTION OF OUR COMMUNITY (Cultural, Political, Economic, Sociological, Religions)

COMMUNITY/CONGREGATIONAL FACTORS INFLUENCING PLANS FOR MINISTRY:

CURRENT ACTIVITIES OF OUR CONGREGATION

THIS PROFILE WAS DEVELOPED BY WHOM? HOW?

FINANCIAL PROJECTION FOR NEXT CALENDAR YEAR

Please fill in all information, if it does not apply, put *N/A*

OPTIONAL: You may submit a copy of next year's budget instead of completing A & B below.

A. RECEIPTS

1. Current Expenses Pledges	\$ _____	24. W. S.& Conference Benevolences	\$ _____
2. Plate Offerings	\$ _____	25. Past Pension Funding	\$ _____
3. Special Offerings	\$ _____	26. Pastor's Current Pension	\$ _____
4. Fund Raising	\$ _____	27. Other Conf. Apportionments	\$ _____
5. Church School	\$ _____	28. Other Benevolences	\$ _____
6. Facility Use Donations	\$ _____	29. Workers Compensation	\$ _____
7. Benevolence Pledges	\$ _____	30. Payment on Arrearages	\$ _____
8. Capital Fund Pledges	\$ _____	TOTAL DISBURSEMENTS	\$ _____
9. Denominational Sources			Annual
a) Equitable Salary	\$ _____	C. INDEBTEDNESS	Balance Payment
b) Parish Development Grants	\$ _____	Loans / Mortgages	
c) U. M. City Society	\$ _____	1. _____	\$ _____ \$ _____
d) Missional Priority	\$ _____	Owed To: _____	
10. Govt. Agency Funding	\$ _____	2. _____	\$ _____ \$ _____
11. Other Funding e.g.		Owed To: _____	
Gen. Ch. Agencies	\$ _____	3. _____	\$ _____ \$ _____
_____	\$ _____	Owed To: _____	
_____	\$ _____	4. _____	\$ _____ \$ _____
_____	\$ _____	Owed To: _____	

TOTAL RECEIPTS

B. DISBURSEMENTS

1. Pastor's Salary	\$ _____
2. Reimbursable Account	\$ _____
3. Pastor's Health Insurance	\$ _____
4. Staff Ins. (Disability/Health)	\$ _____
5. Music Ministry Staff	\$ _____
6. Education Ministry Staff	\$ _____
7. Sexton's Salary	\$ _____
8. Secretary's Salary	\$ _____
9. Social Security Taxes	\$ _____
10. Christian Education	\$ _____
11. Other Work Area Programs	\$ _____
12. Office Exp. & Postage	\$ _____
13. Program Contingencies	\$ _____
14. Transportation (Bus/Van)	\$ _____
15. Utilities and Telephone	\$ _____
16. Maintenance & Supplies	\$ _____
17. Property Insurance, Auto, DBL	\$ _____
18. Rent/Housing Allowance	\$ _____
19. Capital Improvements	\$ _____
20. Mortgage(s)	\$ _____
21. Property Contingencies	\$ _____
22. Clergy Support/Admin.	\$ _____
23. Clergy Benefits	\$ _____

D. CAPITAL ASSETS

1. Property Value	\$ _____
2. Endowments	\$ _____
3. Memorial Funds	\$ _____
4. Other Investments	\$ _____
5. Organizational Accounts	\$ _____
TOTAL ASSETS	\$ _____

Payment in previous years arrearage in items 22-29.
Please attach your treasurer's report for the last year,
as well as financial reports to the end of last month.

Date: _____

PERSON(S) PREPARING THIS REPORT: _____

CONGREGATIONAL COVENANT

This congregation is aware of its responsibilities to the members of the parish, the community and the Church at large. Therefore this congregation pledges;

- To forward to the Conference Treasurer, monthly, all apportionment payments with the goal of remitting the apportionment during the year.
- To work with the Conference in establishing a program in harmony with the goals of the Conference and the United Methodist Church and to develop a program that will be extended to all the people of the Community.
- To consult with the District Superintendent before making significant changes in the church's budget.
- To seek advice and approval from the District Committee on Church Locations and Buildings "before developing any major plans for building or renovation.
- To conduct annual stewardship program, realizing THE BASIC SUPPORT OF A CONGREGATION'S PROGRAM MUST RELY ON THE COMMITMENTS OF ITS MEMBERS.
- To seek to assume a greater portion of its support next year, thereby reducing the support requested above.
- To conduct an energy audit of all buildings owned by the Church, purchasing oil through the Federation of Protestant Welfare Agencies (a group buying service) or other cooperative purchasing plan if one is available in its locality.
- To submit a Church Profile with this application and quarterly or semi-annual report when requested.

BE IT RESOLVED that the Church Council of _____ at a meeting held on _____ does hereby approve this application and accepts the Congregational Covenant.

SIGNED- _____
Chairperson Church Council/Administrative Board

Pastor
(Cannot be processed without both signatures)

Funds to be sent to: (Name, Address, Telephone #)

ACTION OF THE DISTRICT SUPERINTENDENT
Received and referred to the District Parish Development Committee

COMMENTS: _____

DATE: _____

District Superintendent

ACTION OF THE DISTRICT PARISH DEVELOPMENT COMMITTEE
FUNDING RECOMMENDATIONS:

<u>Source</u>	<u>Amount</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____
Total	\$ _____

District Parish Development Chairperson
Date _____