

XI. CONFERENCE RULES OF ORDER AND RULING OF LAW

A. Conference Officers

1. **President** — The presiding Bishop shall be the legal chairperson of the Annual Conference.
2. **Duties** — S/he shall decide all points of order raised by the members, as s/he deems necessary to conform to the Rules of Order, subject, in both cases, to an appeal to the Conference by any member without debate; except that the Chair and the Appellant, in the order named, shall each have three minutes for a statement in support of their respective positions. A tie vote in the case of an appeal shall sustain the chair. When a member raises a point of order, s/he shall cite, by number, the rule s/he adjudges to be violated.
3. **Conference Secretary** — A Secretary shall be elected at the first Session of each Quadrennium to serve for that period. S/he shall be nominated by the Conference Cabinet. S/he shall name his/her assistants at the opening of the Business Session.
4. **Duties** — The Secretary shall keep a written record of the daily proceedings of the Conference which shall be approved by a Committee on Examination of the Conference Journal and when so approved and signed by the President and the Secretary, shall become the Official Journal of the Conference.
5. **The Secretary of the Conference** is authorized to edit material to be included in the Journal as may be necessary to meet specifications for publication with special concern for brevity. There shall be no substantive change. The District Superintendents shall have responsibility with the Secretary of the Conference whenever this editorial license is exercised.
6. **Conference Treasurer** — The Annual Conference, on the nomination of the Council of Finance and Administration, shall at the first session of the Conference after the General Conference elect a Conference Treasurer/ Business Administrator. S/he shall serve for the quadrennium or until his/her successor shall be elected. If a vacancy should occur during the quadrennium, the commission may fill the vacancy until the next session of the Annual Conference. An Assistant Treasurer may be elected with the power to serve in the event of the incapacity or inability of the Treasurer to fulfill his/her duties.
7. **The Conference Treasurer** shall be the treasurer of the Council on Finance and Administration. As an employee of the council, s/he shall not be a member of it, but may sit with the council and its executive committee at all sessions and have the privilege of the floor but without vote.
8. **Conference Statistician** — Upon nomination by the Conference Cabinet, a statistician shall be elected at the first session of each quadrennium to serve for that period. S/he shall name his/her assistants at the time of making his/her annual report.

B. Organization of the Conference

9. The organization of the Conference shall not be complete until designation has been made of the section where members shall be seated for participation. This shall be referred to as the "bar of the Conference." Only those persons who are members of the Conference and who are seated within the bar of the conference, except as otherwise provided, may vote, be recognized by the president of the Conference and participate in the Conference proceedings. Others may be invited by the Conference to have the privilege of the floor without vote.
10. There shall be a roll call of lay and clergy members at the opening of the conference session. The method of calling the roll shall be determined by the president and shall be the responsibility of the Conference Secretary. Other roll calls of members shall be taken by having each member record attendance as prescribed by the Secretary.
11. The Conference may be divided into specified legislative groups with such membership, powers and responsibilities as the Conference shall determine. The Parliamentary procedures of such groups shall be guided by the Conference Rules of Order and the Rules for Legislative Sections.
12. The Commission on Conference Sessions shall consist of at least twenty members, under the direction of the Dean of the Cabinet, the Director of Connectional Ministries, and the Conference Lay Leader. The members of the commission shall be elected by the conference upon presentation by the Conference Committee on Nominations. The Conference Secretary, the Conference Coordinator of Legislative Sections and the Host Pastor shall be members of the commission. The Commission's responsibility shall include Program, Administration, Fellowship and Publicity. If necessary, ad interim additions to the committee shall be made by the Committee on Nominations in consultation with the Dean of the Cabinet, the Conference Director of Connectional Ministers, and the Conference Lay Leader

C. Conference Rules of Order

13. The rules of order, unless otherwise provided, shall be those of the General Conference of the United Methodist Church as far as they may be applicable. Robert's Rules of order shall govern the conduct of business in all cases where these rules or those of the General Conference do not apply.
14. There shall be a Committee on Rules consisting of eight members, four of whom are to be clergy members and four lay members of the Conference. The following shall be ex-officio members: The Conference Secretary, a Cabinet representative, and any present or former members of the Judicial Council who are members of or who reside within the bounds of the Conference. To this committee shall be referred all proposed changes or additions to the rules of order. Such proposed changes or additions to the rules of order shall be presented to the committee, through its chairperson, by either electronic means or regular mail, no later than February 1 of each year. The committee shall report its recommendations upon all proposed changes to the Conference for decision. The Committee shall restudy periodically the Conference Rules of Order in light of changing General Conference and Annual Conference actions and procedures and shall recommend to the Annual Conference for its consideration and action such changes and adaptations as in its judgment are necessary.

D. Rules of Order for Legislative Sections

15. The leaders of the section will evaluate and prioritize the items before the section and present an agenda to be adopted by the seated members of the respective sections. Top priority items will be those with budget implications and those which appear to be most controversial.
16. Parliamentary procedures in the section shall be guided by the Conference Rules of Order. The section may vote to amend reports which are before it. Amendments shall be written out and submitted to the chair. The section may also vote to refer the matter to some particular person or group for further consideration, rather than recommending that the Conference itself take action. Amendments shall pass with a simple majority vote. Votes on amendments do not need to be counted. Votes on referrals shall be counted and if such a vote achieves concurrence of 90% or higher, the referral shall be placed on the Consent Calendar for adoption by the conference.
17. When items have been fully read, discussed, and prepared for action by the Conference, the chair shall call for the final vote. This vote must be counted. Section members may vote as follows:

Concurrence (agree) — Non-concurrence (disagree) — Abstain

18. If the final vote on any item in the section is 90% or better for or against concurrence, then that report will **not** be presented to the conference plenary session for debate. This does not apply to the Conference Budget. (See Section F Rule #36) Abstentions are not counted in determining the percentage of concurrence or non-concurrence. Reports that achieve 90% or better for or against concurrence shall be listed on the Consent Calendar, and presented to the conference for adoption as a group. Before the vote on the Consent calendar is taken, the Bishop shall entertain motions to remove items for debate or amendment. Any member making such a motion, after a second, will be given two minutes to present the rationale for removing the item. The chairperson or representative of the Legislative Section will then be given two minutes to explain the action of the section, after which the vote to remove the item will be taken. A simple majority vote of the conference is needed for removal and presentation to the body for debate and action at the end of the agenda for section reports.
19. Members of the section may prepare a minority report if fifteen (15) members are willing to sign the minority report. Minority reports must **not** be simply the reverse of the majority report, but must offer a substantial revision of the majority report. A minority report which simply wishes to defeat the report may express itself in plenary debate, and vote ANO on the report. The person organizing a minority report must inform the Legislative Section Leaders by the end of the Section meeting. A minority report shall be submitted in writing to the Section Leadership and will be printed in the Legislative Section report pages.
20. Only those persons assigned to the section may speak or vote in the section. By common consent or by vote, the section may grant the courtesy of the floor to another person, for the purpose of bringing additional information or expertise to the attention of the section. Section assignments will not be changed in order to permit persons to vote in more than one section. Visitors shall be seated in sections after and separate from, voting members as space allows. Visitors shall not interfere with the work of the section.

E. Reports, Resolutions, Petitions and Motions

21. All reports to be considered by the Annual Conference shall be in the hands of the Conference Secretary by March 15 of the conference year in order to be included in the Conference Program Booklet. Resolutions and petitions should also be submitted to the Conference Secretary by the March 15 deadline. Resolutions and petitions that miss the March 15 deadline shall be submitted to the Conference Secretary at least 5 business days before Annual Conference to be given an appropriate number. Sponsors of such documents shall make the number of copies specified by the Conference Secretary, and deliver them to the document table in the registration area prior to the opening of registration, so that they can be available to conference members before the opening of annual conference registration. In the case wherein a petition or resolution addresses an issue which has arisen after the March 15 deadline, then as to such emerging issues the deadline for submission shall be extended until five business days before the opening session of the Annual Conference, and the Conference shall be responsible for printing the resolution/petition. It would be helpful, however, if the makers of the petition or resolution could reproduce the document (1,100 copies) *after* receiving from the Conference Secretary a petition number (which should be set forth at the top of the petition prior to reproduction
22. All resolutions for Conference consideration shall be signed by at least five members of the Conference, with the exception of petitions from local churches which shall have been adopted by majority vote of the respective church's Administrative Board, Church Council or Charge Conference. Such petitions shall be submitted to the Conference Secretary by March 15 of the conference year in order to be included in the Program Booklet.
23. Petitions to the General Conference desiring approval from the Annual Conference shall be in the hands of the Conference Secretary at least eight weeks before the convening of the Annual Conference.
24. All materials other than conference documents must be pre-approved by the Conference Secretary and shall be displayed or distributed only in areas designated by the Commission on Conference Sessions. All material to be distributed shall identify the source from which it comes.
25. Reports and resolutions printed in advance and distributed to the members shall not be read in full to the Conference. Reports, resolutions, amendments if enacted are not to be considered fully approved until the member offering the same shall have furnished a written text of the report to the Secretary. If acted upon unfavorably such actions shall not be printed in the Journal, but their substance shall be noted in the minutes.
26. Any approved petition which instructs the Conference Secretary and/or any other agent of the conference, regarding its communication to outside agents, shall be accompanied by all information adequate and necessary to implement said instruction. This information must include appropriate title(s), name, address, with ZIP or country code and telephone number.
27. Any material for the Journal not in the hands of the Conference Secretary within ten days after the adjournment of the Conference, shall be held over for the Journal of the ensuing year.
28. Unless previously arranged and announced by the Commission on Conference Sessions or by majority of the Conference, reports are to be completed within

the time allotted by the Commission on Conference Sessions as specified by the printed program. Otherwise action is to be postponed until the end of the daily agenda.

29. A motion made and seconded, or a report or resolution duly offered and seconded, shall be deemed in the possession of the Conference. Any motion, resolution or report may be withdrawn by the mover, with the consent of the Conference, at any time before amendment or decision. As soon as a motion is accepted by the conference body, it must be written legibly and submitted to the Conference Secretary
30. Persons representing other interests, not included as part of the regular Conference program, or presented as a part of a regular report, shall be heard only upon recognition by the president of the conference and approval by majority consent of annual conference.
31. When a report, resolution or motion is presented to the Conference, a motion to lay on the table shall not be in order until the member who presented it shall have had three minutes to explain the same.

F. The Conference Budget

32. The proposed budget of the New York Annual Conference as prepared by the Conference Council on finance and Administration shall be included in the pre-conference mailing to all members of the annual conference.
33. The budget shall be presented to and reviewed with the entire conference in a plenary session prior to its discussion in legislative section.
34. Designated members of the Conference Council on Finance and Administration shall be present in the legislative section where the budget is discussed, to provide additional information as needed. These persons shall not take the place of the section leadership.
35. Any changes approved by the legislative section in which the budget is reviewed shall be included by the Conference Council on Finance and Administration in the final budget figures to be presented to the members of the annual conference.
36. If the budget achieves concurrence in the legislative section, it shall be included on the Consent Calendar, but presented with appropriate detail as a separate item for approval by the conference.

G. Membership

37. All clergy, both active and retired, shall be members of the New York Conference. This includes elders and deacons in full connection, probationary, associate and affiliate members, and local pastors under full or part-time appointment to a pastoral charge. (BD 2004 & 602)
38. Deaconesses and diaconal ministers, both active and retired shall be lay members of the annual conference.
39. Lay Members of the Annual Conference shall be elected at the Charge Conference annually. A lay member may be elected to succeed him/herself.
40. Lay members shall have been members of the United Methodist Church for the two years preceding their election and shall have been active in the United Methodist Church for at least four years prior to their election. (BD 2004) & 602.4). This rule may be waived for young persons under twenty-five (25) years of age, however such persons must be active members at the time of election.

41. A charge having less than 200 members shall elect 1 lay member of the Annual Conference. A charge having 200 to 599 members shall elect 2 lay members. A charge having 600 to 999 members shall elect 3 lay members and a charge having 1,000-1,399 members shall elect 4 lay members. An additional lay member shall be elected for each additional 400 above 1,400. A church's entitlement shall be based upon the membership figure reported to the preceding session of the Annual Conference.
42. In accordance with Paragraph 602.4 of the 2004 Book of Discipline, the following persons shall be members of the conference: the conference president of United Methodist Women, the conference president of United Methodist Men, the conference lay leader, the president of the Conference Council on Youth Ministries and the president of the conference college student organization, the district lay leaders, two young persons under twenty-five years of age. Up to two district lay leaders shall automatically be members of conference. Where there are more than two district lay leaders, the other persons may be included in the at-large category of members from the district.
43. To complete the number needed to equalize lay membership with clergy membership, each district conference shall elect members-at-large in equal numbers from their respective districts. The number each district may elect shall be determined by the Rules committee before September 1 of each year, based upon the statistics reported at the end of the previous reporting year. The conference secretary shall report to the district superintendents the necessary number to be elected. If the number to be thus elected is not evenly divisible by 6, the next higher multiple of 6 shall be used. The number thus reported will be effective for the next elections.
44. By virtue of their positions within the New York conference, the following persons, if lay and if they have not been elected by a local charge or district, shall be members of conference: the Conference Secretary, the Director of Connectional Ministries, the chairs of the Program and Administrative divisions of the Committee on Conference Sessions, the On-site Coordinator, the Housing Coordinator, the Registrar.
45. If not otherwise a voting member of the annual conference, the conference Chancellor shall be seated in the annual conference and shall be given the privilege of the floor without vote.

H. Duties and Rights of Members

46. No person may participate in Conference proceedings, unless s/he is a member of the Conference, except by majority consent of the members of annual conference.
47. Reserve Lay Members shall be given the privilege of the floor only if and when the Reserve Lay Member has been duly seated as the official lay member for that session and the Secretary has been notified of the fact and has given the proper certification.
48. All matters of ordination, character and Conference relations of clergy shall be considered by the clergy members of the Conference in full connection, and the elected lay members of the Board of Ordained Ministry.
49. Probationary clergy members and local pastors may not vote on constitutional amendments, matters of ordination, character, and Conference relations of clergy.

50. In debate, no person shall speak more than once until every member desiring to speak shall have spoken.
51. A member shall not speak more than twice on the same question, and no more than three minutes at one time, without permission of the Conference. A committee making a report shall in all cases be entitled to three minutes to open the debate, to oppose a motion, to lay the report on the table and to close the debate on a motion to adopt.
52. When a motion is under consideration on the floor of the Conference, it shall be the duty of the presiding officer to ascertain, when s/he recognizes a member of the Conference on which side the member proposes to speak. The presiding officer shall not assign the floor to any member proposing to speak on the same side of the pending question as the speaker immediately preceding, if any other member desires to speak on the other side.
53. It shall be in order to move the question without for any measure pending before the Conference, except in cases where character or conference relations are involved. If sustained by a two-thirds vote, the question shall be moved. It shall be in order under this rule to move to recommit, to divide, or to lay on the table after the previous question has been ordered.

I. Nomination and Election to Conference Agencies

54. The Conference Committee on Nominations shall consist of the District Superintendents, the Conference Secretary, the Director of Connectional Ministries, one youth and one young adult under the age of twenty-five (25) from each district, nominated by the District Superintendent in consultation with the district youth and young adult organizations, and thirty-two members elected for terms of four years in two equal classes. Each class shall be composed of one clergy person and one layperson from each District, elected by each District Conference in even numbered years. In addition, there shall be two clergy or lay persons representing minority groups as at-large members in each class, nominated by the Conference Committee on Nominations. No elected member of the Nominating Committee shall be eligible to succeed him/herself. When a vacancy occurs on the Conference Committee on Nominations, the District Superintendent of the district in which the vacancy occurs, shall fill the vacancy until the next regular election.
55. All institutions requiring election or confirmation of their trustees, directors, or other officers by the Annual Conference, must submit the names of such persons to the chairperson of the Conference Committee on Nominations in time for inclusion in its report. Such nominations shall be included in the printed Preliminary Reports to the Annual Conference.
56. In so far as practicable, members of the Conference shall be nominated by the Committee on Nominations to at least one committee, commission or board. No one with the exception of those who are members of committees by virtue of their office, shall be nominated for more than three committees or commissions, or to more than one board and two committees or commissions. Staff persons of the Conference Council on Ministries and District Superintendents shall be assigned as members of boards or agencies by their respective bodies.
57. The Committee on Nominations shall not nominate any person to serve more than two consecutive terms on any quadrennial or triennial board, commission,

or committee; nor to serve more than six consecutive years on any board, commission, or committee elected biennially. After a lapse of one year a person shall again be eligible for re-nomination to the same board, commission or committee. Any person serving fifty percent or more of a term shall be considered as having served a full term. Nothing in this rule shall be construed as precluding nominations from the floor.

58. The chair of each board, commission and committee shall report annually to the chair of the Conference Committee on Nominations the names of those who have not attended meetings during the preceding year. Those who absent themselves from such meetings without valid reason will not be eligible for re-nomination, including nominations from the floor. In the case of quadrennial and triennial agencies, such absences may be considered to constitute vacancies to be filled by Disciplinary or Conference procedures at the discretion of the agency involved and the Committee on Nominations.
59. All boards, committees, and commissions shall elect their officers as part of their organizational process, at the first meeting of the body following the election of new members by the Annual Conference. This may be done at the site of Annual Conference, but must be done within thirty days after the conclusion of Annual Conference.
60. At least one year of active membership on a committee shall be prerequisite for a member to be elected as chair of that committee. The terms of presidents or chairpersons of those committees nominated by the Conference Committee on Nominations shall not be more than five consecutive years.
61. The Conference may elect members-at-large to any committee or board up to 10% of the established membership thereof, upon request of the committee or recommendation of the Conference Committee on Nominations. District representatives disqualified by transfer from their district may be continued as at-large members until the end of their term.
62. The Committee on Nominations shall fill all vacancies in committees, boards and commissions under its responsibility, including those whose membership is elected for the quadrennium. Vacancies shall be deemed to exist when caused by death, removal from the Conference or, in the case of district representatives, transfer from the district.
63. All nominations, unless otherwise provided by the Discipline, shall be made by the Committee on Nominations. In the case of corporate bodies primary consideration shall be given to the recommendations of said bodies by the Committee on Nominations. Nothing herein shall be construed as precluding nominations from the floor.
64. The Conference may create such special committees as desired but no special committee shall be appointed to do the work of a regular standing committee.

J. Nomination and Election of Conference Lay Leader

65. Nominations for Conference Lay Leader shall be made from the conference floor by any member of the Annual Conference. Only lay persons may be nominated.
66. All lay and clergy members shall be entitled to vote for the Conference Lay Leader within the bar of the conference only.
67. A majority of the ballots cast (i.e. 50% + 1) shall be required to elect. A tie vote between the top two persons shall be disregarded and another ballot cast.

68. Balloting may be written or electronic as determined by the Conference Secretary.
69. The Conference Lay Leader shall be elected quadrennially and shall serve no more than two quadrennial terms.

K. Elections of General and Jurisdictional Conference Delegates

70. Clergy and lay delegates to the General and Jurisdictional Conferences shall be elected at the session of the Annual Conference in the calendar year proceeding the sessions of the General Conference (BD 2004 & 502.4).
71. Clergy and lay delegates elected to the preceding General and Jurisdictional Conferences shall be the delegates to special sessions of respective conferences.
72. The number of clergy and lay delegates from the New York Conference to the General Conference shall be determined by the provisions of BD 2004 & 502.
73. The number of clergy and lay delegates from the New York Conference to the Northeastern Jurisdictional Conference shall be determined by the provisions of BD 2004 & 513 provided that the duly elected clergy and lay delegates to General Conference shall be delegates to Jurisdictional Conference, and additional clergy and lay delegates shall be elected to complete the total number to which the New York Conference is entitled.
74. The additional Jurisdictional Conference delegates, in order of their election shall be reserve delegates to the General Conference.
75. Clergy and lay reserve delegates to the Jurisdictional Conference shall be elected in accordance with the direction provided by the Secretary of General Conference to the Conference Secretary.
76. Electronic balloting will be used for the election of clergy and lay delegates to General and Jurisdictional Conference.
77. Clergy and lay delegates to the General Conference shall be elected first by separate ballot, to be followed, after all the delegates to the General Conference have been elected, by balloting for the delegates to Jurisdictional Conference.
78. After all Jurisdictional Conference delegates have been elected, an additional ballot shall be cast, and the clergy and lay persons receiving the highest number of votes shall be elected as the reserve delegates to the Jurisdictional Conference in accordance with the number provided by the Conference Secretary.
79. All clergy in full connection shall be eligible for election on any ballot.
80. Clergy delegates to General and Jurisdictional Conferences shall be elected by the clergy members in full connection with the annual conference.
81. The following voting process will be used for electing clergy delegates:
 - a) A number will be assigned to each eligible clergy member of the New York Annual Conference who is a prospective delegate to General and Jurisdictional Conferences and published in The Vision. A list of prospective delegates with their assigned number as previously published in The Vision will be provided to all voting clergy members with the first ballot; b) The balloting process shall begin during the Executive Session (clergy session) using the previously assigned number; c) After the first ballot, only members receiving 5 or more votes shall be listed on subsequent ballots; d) Nothing herein shall preclude the right of clergy members to write in the names of eligible clergy members throughout the entire election process. If these

- members receive more than 5 votes, their names shall be added to subsequent ballots.
82. Lay delegates to General and Jurisdictional Conferences shall be elected by the lay members of Annual Conference without regard to age.
 83. To be eligible for election, prospective delegates shall have been a member of the United Methodist Church for at least two years preceding their election, and shall have been active participants in the United Methodist Church for at least four years prior to their election. In addition, lay members must be members of a church within the annual conference electing them at the time that the General and Jurisdictional Conferences to which they have been elected delegate are held. (BD 2004 & 36 Article V)
 84. The following voting process will be used for electing lay delegates:
 - a) An eligible lay person shall declare her/his candidacy to be a delegate by submitting a nomination statement upon which s/he has affixed her/his signature. The nomination statement is to be on one side of an 8 ½ x 11" sheet of paper, and submitted to the Conference Secretary by April 1 of the year elections are to be held. Each nomination statement shall be accompanied by a biographical sketch not to exceed one side of an 8 ½ x 11" sheet of paper. In addition, each nomination of a person not a lay member of Annual Conference shall be accompanied by a certification from the nominee's administrative council chairperson or church board chairperson verifying that the nominee meets the membership and activity requirements set out in Paragraph 83 of the Conference Rules. The Annual Conference shall copy the biographical sketches and collate them into packets. The Conference Secretary shall ensure that there is a packet available for the laity session preceding the Annual Conference for each lay member of Conference.
 - b) The names of the lay persons placed in nomination according to the above procedure shall be read aloud in the laity session. At the option of the nominee, s/he may take the stage as her/his name is read. When the nominations are read, the reading shall be limited to the name of the nominee and the name of the church and district from which the nominee comes.
 - c) Rule 83 and 84a will be in published in The Vision in conjunction with publication of the clergy list referred to in Rule 81a.
 85. For electronic voting, numbers will be assigned to all lay nominees. A list of all nominees and their assigned numbers will be provided to all lay members with the first ballot. Write-in names are invalid unless approved by vote of the lay members of conference. In order to be approved by the conference, write-in names must be supported by the forms and documentation described in Paragraph 84(a) of the Conference Rules. These forms and documentation shall have been presented to the Conference Secretary prior to the opening of the Conference Session at which balloting will take place, along with a request to add the write-in nomination to the ballot.
 86. Lay members shall be entitled to vote for lay delegates to General and Jurisdictional Conference. If a lay member is absent, the properly seated alternate lay member shall be entitled to vote.
 87. Clergy and lay members shall be entitled to vote ONLY within the bar of the Conference.
 88. Ballots shall be considered invalid if any ballot contains more names than

places to be filled on that ballot. To be considered valid, a ballot shall contain markings for only the number of delegates to be elected.

89. A majority of the valid ballots cast (i.e. 50% + 1) shall be required to elect. A tie vote between two persons when but one place remains to be filled shall be disregarded and another ballot cast.
90. If a ballot contains the number of a person already elected, that number shall be disregarded. Other valid numbers on the ballot will be accepted.
91. The Conference Secretary shall appoint the Chief Teller and such other tellers as are necessary to expedite the election procedure.
92. Before each ballot the President shall announce the number of candidates that the ballot may elect.
93. The report of the results of all ballots shall be made only to and announced by the President.

L. Endorsement of Episcopal Candidates

94. The Annual Conference may endorse one or more persons for episcopal candidacy. The endorsement procedure must be ordered by a two-thirds vote of those members present and voting at the opening session of the Annual Conference. This initiating action shall specify the number of candidates to be endorsed, which number shall not exceed the number of episcopal vacancies to be filled by the Jurisdictional Conference.
95. The chair of the delegation to General and Jurisdictional Conferences shall present to the annual conference the number and names of persons to be endorsed for episcopal candidacy.
96. If there are more candidates than the number to be endorsed, the lay and clergy members of conference shall elect the persons to be endorsed by the New York conference. Petitions for prospective candidates, bearing signatures of no less than ten (10) lay and ten (10) clergy members, shall be in the hands of the Conference Secretary by the adjournment of the evening session of the day on which the decision for election is made. The Secretary shall prepare a written ballot including the names of such candidates. A majority of those present and voting shall be required for endorsement.

M. Finances

97. No officer, Board, Commission, Committee or Agency created by the Conference shall involve itself or the Conference in any debt or financial obligation, unless authorized to do so by the Conference.
98. All propositions before the Conference involving budget appropriations shall be referred to the Council on Finance and Administration. Those that involve program considerations shall also be referred to the Conference Council on Ministries.
99. The Council on Finance and Administration is authorized to defer action until the following year on those requests reaching the Council after its duly announced hearing date.

N. Statistics

100. The Conference year statistics shall be for the calendar year, January 1 to December 31.