



475 RIVERSIDE DRIVE, SUITE 1922  
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*STRENGTHENING MISSION PARTNERSHIPS*

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## 2014 URBAN MINISTRY SCHOLARSHIP PROGRAM

Dear Friends in Christ,

A copy of the application form for the Urban Ministry Scholarship Fund of the United Methodist City Society is available at the United Methodist City Society website, [www.umcitysociety.org](http://www.umcitysociety.org).

Limited funds are available for those persons who have demonstrated experience and interest in urban ministry, along with some level of financial need. The Scholarship Fund is designated **primarily** to assist those persons who are planning to enter full-time ordained ministry in a United Methodist Church with special interest in urban ministry.

All candidates must meet the following criteria:

- Membership in a church in the New York Annual Conference of The United Methodist Church; and
- Enrollment in a seminary approved by the University Senate of the United Methodist Church.
- Will be a full- or part-time student for the academic year 2014/2015
- Provide proof of financial need

Priority in the awards will be given to persons who have a desire to enter full time ordained ministry in the United Methodist Church in an urban setting.

The Scholarship Committee will NOT review applications from persons that:

- Are not members of churches in the New York Annual Conference;
- Are not involved in urban ministries at their local church;
- Are pursuing additional advanced degrees (*i.e. second master's degree or doctoral degree*); and
- Are not pursuing programs that will lead to a degree or certificate.
- Do not submit the application by the deadline.

The **deadline for 2014 scholarship applications is FRIDAY, MAY 9TH at 12 Noon (sent by email, fax or hand delivered)**. Late and/or incomplete applications will not be accepted. All reference letters must come by separate cover. (Your application **will not be denied** if we do not receive a reference letter from your pastor, District Superintendent, and/or Candidacy Mentor by the May 9th deadline. The scholarship committee of UMCS will meet mid-May.)

Scholarship Awards will be announced at the New York Annual Conference Session during the UM City Society Report (usually Friday of annual conference).

Feel free to contact me by email at [bshillady@umcitysociety.org](mailto:bshillady@umcitysociety.org) or by phone at (212) 870-3094, if you have any questions or need any further information concerning the Scholarship Fund.

In God's love, joy and humor,

Reverend Dr. William S. Shillady  
Executive Director / CEO

**UNITED METHODIST CITY SOCIETY  
APPLICATION FOR SCHOLARSHIP  
For the academic year 2014-2015**

**Requirements and Procedures**

- I. The applicant must be a member of a United Methodist Church in the New York Annual Conference.
- II. The Scholarship Fund is designated **primarily** to assist those persons who are planning to enter full-time ordained ministry in a United Methodist Church with special interest in urban ministry.
- III. The scholarship shall be granted to a person studying in a seminary approved by the University Senate of The United Methodist Church. Other priorities listed in IX.
- IV. Applicant must present to the Scholarship Committee a current transcript of scholastic standing of the seminary in which they are enrolled. If attending college and are graduating and entering seminary, then a copy of the college transcript, and/or a copy of the letter of acceptance in the seminary where the applicant will be studying. A transcript from a previous school or previous year in a school is required.
- V. Applications are received through the office of the United Methodist City Society. 475 Riverside Drive, Room 1922, New York, NY 10115. Attn: Rev. Dr. William S. Shillady. Emailed Microsoft Word or PDF files are preferred.
- VI. The scholarship granted shall be paid to the educational institution involved. Scholarships are given at different funding levels to part-time and full-time students. It shall be the responsibility of the recipient to send the following to the United Methodist City Society office:
  1. The applicant's proof that he/she is fully registered in the seminary.
  2. The applicant's course list showing full-time or part-time status  
Part-time students are given payment toward academic courses only.  
Field Education is not paid for by scholarship funding.The UMCS will send the scholarship check made payable to the institution. It will be sent to the recipient to give to the institution's business office. Grants will vary depending upon full time and part time programs. Scholarship amounts vary upon the number of applicants and funding levels.
- VII. If a student leaves the school after being granted a scholarship, the school shall return any remaining balance to the United Methodist City Society.

- VIII. Scholarships are awarded on an annual basis. Applicant must apply separately each year. Financial need will be taken into consideration. Please complete the financial information part of the application and provide a copy of your Federal 1040 form. (The first two summary pages of the 1040)
- IX. Scholarship monies will be used for a Master of Divinity degree or for those who need special expertise or training in urban ministry.
- X. The funds would not be used for those who are doing additional graduate work or continuing education. A Doctoral degree program is not funded.
- XI. The deadline for scholarship application is Friday, May 9th, 2014 at 12 NOON. The application must be in our office or on email by the deadline.  
FAX: 212-870-3091 E-Mail: [bshillady@umcitysociety.org](mailto:bshillady@umcitysociety.org)  
Or hand delivered by noon at room 1922 at 475 Riverside Drive, NY New York 10115.

Awards will be announced at the Annual Conference Session.

There is the need for reference letters sent by your pastor, your candidacy mentor and by your District Superintendent. These letters should be sent by them independently and directly to the City Society Office. You should do all within reason to have them respond to us by May 10, 2013. However, your application will not be denied if we have not received the letters of reference by that date. We will work with you to have them submit these letters before the meeting of the committee.

All questions should be addressed to Rev. Dr. William S. Shillady, Executive Director of the United Methodist City Society.

Contact:

Rev. Dr. William S. Shillady  
Phone: 212-870-3094  
Email: [bshillady@umcitysociety.org](mailto:bshillady@umcitysociety.org)  
Fax: 212-870-3091

**UNITED METHODIST CITY SOCIETY  
2014 SCHOLARSHIP PROGRAM APPLICATION**

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**DATE OF BIRTH:** \_\_\_\_\_ **PLACE OF BIRTH:** \_\_\_\_\_

**HOW LONG HAVE YOU BEEN A MEMBER OF THE UNITED METHODIST CHURCH?** \_\_\_\_\_

**CHURCH NAME:** \_\_\_\_\_ **PASTOR:** \_\_\_\_\_

**HOW LONG HAVE YOU BEEN A MEMBER OF THIS CHURCH?** \_\_\_\_\_

**IF LESS THAN 2 YEARS, PLEASE LIST YOUR OTHER CHURCHES AND THE NUMBER OF YEARS YOU WERE A MEMBER:**

**DISTRICT NAME:** \_\_\_\_\_ **DISTRICT SUPERINTENDENT:** \_\_\_\_\_

**WHICH INSTITUTION WILL YOU ATTEND IN THE FALL OF 2014?**

\_\_\_\_\_

**WHAT IS YOUR CURRENT LEVEL OF STUDY AT THIS SCHOOL?** \_\_\_\_\_

**WILL YOU BE FULL TIME OR PART TIME?** \_\_\_\_\_

**HOW MANY COURSES WILL YOU TAKE?** \_\_\_\_\_ **CREDITS TO BE EARNED:** \_\_\_\_\_

**ARE YOU A CERTIFIED CANDIDATE FOR ORDAINED MINISTRY IN THE UNITED METHODIST CHURCH?**

**IF NOT, PLEASE EXPLAIN WHERE YOU ARE IN THE CANDIDACY PROCESS?**

**IF YOU ARE IN THE CANDIDACY PROCESS AND/OR CURRENTLY CERTIFIED, PLEASE HAVE YOUR CANDIDACY MENTOR ALSO SEND A LETTER OF REFERENCE TO THE UMCS.**

**IF YOU ARE NOT PURSUING CANDIDACY FOR MINISTRY, PLEASE EXPLAIN WHY?**

**PERSONAL STATEMENT:** Please answer the following questions on a separate sheet(s) and attach with completed application package.

- 1. Give a brief introduction to your journey of faith:**
- 2. Summarize your previous or current activities in your local church:**
- 3. When and why did you decide to work in urban ministry?**
- 4. Why are you called to ordained ministry and describe that call?  
If you are not pursuing ordination, please explain how your career choice will help the urban ministry of the United Methodist Church or your home church?**
- 5. How will your current educational plans prepare you for your work in urban ministry?**
- 6. What personal gifts and talents do you bring to working in the church in an urban environment?**
- 7. What courses will you pursue that will help you in your future plans?**
- 8. What other things do you want to share with the scholarship committee that would be helpful to our decision?**

**REFERENCES: LETTERS OF REFERENCE FROM YOUR CURRENT PASTOR, CANDIDACY MENTOR (IF YOU ARE IN THE PROCESS) AND YOUR DISTRICT SUPERINTENDENT SHOULD BE SENT BY THEM DIRECTLY TO THE UM CITY SOCIETY.**

*(PLEASE NOTE THAT YOUR APPLICATION MUST BE SUBMITTED SEPARATELY BY THE MAY 9TH DEADLINE.*

*YOU MUST REQUEST YOUR PASTOR, CANDIDACY MENTOR AND DISTRICT SUPERINTENDENT TO SEND A LETTER OF REFERENCE SEPARATELY AND INDEPENDENTLY.*

*IF YOU ARE IN THE CANDIDACY PROCESS FOR THE UNITED METHODIST ORDAINED MINISTRY OR YOU ARE ALREADY CERTIFIED, WE REQUEST A LETTER OF REFERENCE FROM YOUR CANDIDACY MENTOR.*

*YOUR APPLICATION WILL NOT BE DENIED IF WE HAVE NOT RECEIVED THE REFERENCE LETTER BY MAY 9TH. UMCS WILL JOIN WITH YOU TO FOLLOW UP WITH YOUR PASTOR, MENTOR AND DS)*

**TRANSCRIPT: PLEASE PROVIDE AN OFFICIAL COPY OF YOUR TRANSCRIPT FROM YOUR CURRENT SCHOOL**

**SIGNATURE OF APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_**

**DEADLINE: MAY 10, 2014 – 12 Noon.  
THE APPLICATION MUST BE IN THE OFFICES  
OF THE UNITED METHODIST CITY SOCIETY  
BY Noon ON TUESDAY, MAY 10, 2014.  
FAX: 212-870-3091  
E-Mail THE COMPLETED APPLICATON  
TO [bshillady@umcitysociety.org](mailto:bshillady@umcitysociety.org).**

**Rev. Dr. William S. Shillady  
475 RIVERSIDE DRIVE  
ROOM 1922  
New York, NY 10115**

**FINANCIAL STATEMENT**

United Methodist City Society Scholarship application

**I. HAVE YOU EVER RECEIVED A SCHOLARSHIP FROM THIS FUND?** \_\_\_\_\_

**II. DO YOU CURRENTLY HAVE ANY OUTSTANDING LOANS/DEBTS?** \_\_\_\_\_

**III. WHAT ARE YOUR ESTIMATED EXPENSES FOR THE CURRENT SCHOOL YEAR?**

Tuition and fees: ..... \$ \_\_\_\_\_

How many credits does this represent? \_\_\_\_\_

Books: ..... \$ \_\_\_\_\_

Housing: ..... \$ \_\_\_\_\_

Food: ..... \$ \_\_\_\_\_

Other Living Expenses: ..... \$ \_\_\_\_\_

Other Expenses: ..... \$ \_\_\_\_\_

**TOTAL** ..... \$ \_\_\_\_\_

**IV. WHAT ARE YOUR SOURCES OF INCOME FOR THE CURRENT SCHOOL YEAR?**

Salary: ..... \$ \_\_\_\_\_

Scholarships / Grants: ..... \$ \_\_\_\_\_

Scholarship from my local church \$ \_\_\_\_\_

Savings: ..... \$ \_\_\_\_\_

Loans: ..... \$ \_\_\_\_\_

Gifts: ..... \$ \_\_\_\_\_

**TOTAL** ..... \$ \_\_\_\_\_

**IF YOUR TOTAL EXPENSES (QUESTION #3) ARE GREATER THAN YOUR INCOME (QUESTION #4), HOW DO YOU EXPECT TO SECURE ADDITIONAL FUNDS?**

**PLEASE PROVIDE A COPY OF THE TWO PAGES OF YOUR FEDERAL 1040 FORM FROM 2013 AS VERIFICATION OF THE ABOVE INCOME.**

**VI. PLEASE ANSWER THE FOLLOWING QUESTIONS ABOUT YOUR EMPLOYMENT:**

United Methodist City Society Scholarship application

Employer: \_\_\_\_\_

Nature of Business: \_\_\_\_\_

Position: \_\_\_\_\_

Salary: ..... \$ \_\_\_\_\_

Other Income: ..... \$ \_\_\_\_\_

**VII. PLEASE ANSWER THE FOLLOWING QUESTIONS ABOUT YOUR HOUSEHOLD COMPOSITION:**

1. ARE YOU MARRIED? \_\_\_\_\_

IS YOUR SPOUSE EMPLOYED? \_\_\_\_\_

2. HOW MANY CHILDREN RESIDE IN YOUR HOUSEHOLD? \_\_\_\_\_

**VIII. PLEASE USE THE SPACE BELOW TO PROVIDE ANY ADDITIONAL INFORMATION THAT YOU FEEL WILL HELP THE COMMITTEE IN UNDERSTANDING YOUR CURRENT FINANCIAL SITUATION.**



**APPLICATION DEADLINE MAY 9, 2014  
12 Noon**

**For the Academic Year 2014-2015  
475 Riverside Drive  
Room 1922**

**Attn: Rev. Dr. William S. Shillady  
New York, NY 10115  
212-870-3094**

**Email application to  
[bshillady@umcitysociety.org](mailto:bshillady@umcitysociety.org)**