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## SECTION 6: ADMINISTRATION

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**All items were approved by the indicated votes and were either included in the consent calendar affirmative vote, or approved during the conference session. The votes shown are those from the legislative section for each item. There were no petitions in this section.**

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### COMMISSION ON ARCHIVES AND HISTORY

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**Ms. Leslie Reyman, Chair**

*Concur: 31, Non-Concur: 0, Abstain: 0; 100% concurrence, NYAC conference session: adopted*

101. The Commission on Archives and History takes seriously the stewardship of its rich and varied history, by telling the stories of our common heritage.
102. 2012 began with a meeting in January, the budget hearing in February, and another meeting in April. The April meeting helped members get ready for our yearly table and presence at annual conference. Annual conference is a time to meet and greet folks from the local church. It is a good way for the commission to advertise its many ways of helping the local church in ministry to their communities.
103. The Northeastern Jurisdictional Conference's annual meeting was held in Gettysburg, PA with a tour of several churches that were significant during the Civil War, including; Chambersburg, PA, and Williamsport, MD. Archivist Ms. Beth Patkus and Chair Ms. Leslie Reyman, along with commission members Ms. Marilyn Hatch and Ms. Sue Alexander represented the New York Annual Conference. At the meeting, NYAC made available newsletters, brochures and Chico Bags for those participating. The chair gave the report of the New York Annual Conference.
104. Archivist Beth Patkus has visited several churches, helping them with their records management systems. The main focus of the second half of the year was the acquisition of material from eight closed churches in the conference. Four of those churches: Rye, Armonk, Summerfield and Woodmere-Lawrence, have already sent historical documents and records to the archives, per the Discipline ¶640. Two other churches that closed in 2011 (Beaverkill and Germantown) have not yet had their material sent to the archives. With this material coming into already tight space, the commission is once again looking for additional space, including off-site storage.
105. The re-structuring of many general boards, committees, and commissions, including the General Commission on Archives and History, that was proposed at the 2012 General Conference, thankfully was not passed.
106. Patkus and Reyman attended a catablog workshop in the spring of 2012. A catablog lets cataloged material be submitted to a blog, allowing researchers to easily find information on collections currently residing in the C. Wesley Christman Archives. Cataloging of collections using a computer cataloging program began in summer 2012, in preparation for placing this information on a catablog.
107. In 2012 the commission continued several projects that helped all members of the conference connect with their past, live into our present and move into our shared future. This included records management workshops, and local church anniversary celebrations.
108. Got Records? We Can Help!

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**CONFERENCE ARCHIVIST**


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**Ms. Beth Patkus, Archivist**

*Concur: 31, Non-Concur: 0, Abstain: 0; 100% concurrence, NYAC conference session: adopted*

101. Historical documents and records are rarely perceived as exciting...but in fact they tell the fascinating story of our past and can guide us in future ministries. The C. Wesley Christman Archives and the Commission on Archives and History hold and preserve historical records in sacred trust for the New York Annual Conference. The C. Wesley Christman Archives contains treasures that reflect the earliest history, not only of our denomination, but also of our country, including the saddlebags of circuit rider Freeborn Garrettson and congregational records from historic closed churches within the conference area.
102. The Commission on Archives and History oversees the ministry, and directs the conference archivist to catalog, manage, and preserve the archival collections of the New York Annual Conference. The Archives responds to requests for information from individuals looking for family records, conference staff seeking historical information, and churches researching their history and requesting assistance with records management issues.
103. The C. Wesley Christman Archives is housed at the Conference Center in White Plains, NY, where I staff the Archives three days per week with assistance from volunteer Mr. Ron Schultzel. I continue to maintain the Archives Web page found at <http://www.nyac.com/archives>, and may be reached at any time via email to [archives@nyac.com](mailto:archives@nyac.com). The Archives also maintains a Facebook page (search C. Wesley Christman Archives), and produces a newsletter three times per year.
104. From January to December 2012 the Archives responded to more than 140 requests for information, covering genealogy, church history and records management, pastoral records, and conference activities. We took in almost 70 linear feet of local church and conference records, primarily from four of the six local New York churches that closed in 2012, Armonk UMC, Rye UMC, Woodmere-Lawrence UMC, and Summerfield UMC in Port Chester.
105. During 2012, I visited several local churches to consult on records management and other archival issues, presented a church archives and records management workshop for local churches in March, and participated in the Learning Center open house in September. Workshops, manuals, and on-site help are always available for local congregations.
106. I attended several workshops and trainings in 2012: an archival cataloging workshop offered by the Society of American Archivists in March, a workshop on using blog software to make archives collections accessible online in May, and a multi-day training session for conference archivists at the General Commission on Archives and History at Drew University in July. I began cataloging the archives collections using the Archivists Toolkit software during the summer of 2012.
107. Commission Chair Leslie Reyman and I represented the New York Annual Conference at the May 2012 Annual NEJCAH Meeting hosted by the Susquehanna Conference in Gettysburg, PA, and I will attend the May 2013 annual meeting in Portsmouth, NH, which will be hosted by the New England Conference.

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**REPORT OF THE COMMISSION ON CONFERENCE SESSIONS**


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**Co-Chairs: Rev. James Moore, superintendent of the Catskill Hudson District; Conference Lay Leader Ms. Renata Smith; Rev. Ann Pearson, director of Connectional Ministries**

*Concur: 31, Non-Concur: 0, Abstain: 0; 100% concurrence, NYAC conference session: adopted*

101. The Commission on Conference Sessions is responsible for organizing each session of the New York Annual Conference. The dean of the Cabinet, the director of connectional ministries, and the conference lay leader serve as co-chairs of the commission under New York Annual Conference rules. This year, Rev. James Moore stayed on in his leadership role in order to maintain continuity during this, a year of transition.
102. During the break between the end of the 2012 conference and the planning for the 2013 conference, a subcommittee was launched to find alternative locations for consideration by the larger group. The subcommittee created a “needs” document along with a site review checklist for use on visits to different venues. Members of the subcommittee visited several campuses and hotels/convention centers for review. There was a definite split between the part of the group who preferred comfort (hotel/convention center) that comes with a higher price tag and the other part who preferred a campus setting at a cost similar to, or lower than, Hofstra. We stopped our search at the request of Bishop McLee who asked us to plan on meeting at Hofstra for at least 2013. After our 2013 conference, we will meet with Bishop McLee to get his suggestions for future venues.
103. The income from registrations and fees in 2012 was \$279,225 or \$4,225 more than the anticipated income of \$275,000. The actual expenditure was \$458,464 or \$30,114 more than the anticipated expenditure of \$428,350. Again, for the second year in a row, all of the monies due for registration were received! The Sessions Commission, with the help of the annual conference financial staff, has developed an appropriate system for tracking the costs associated with staging a session of the annual conference, and has found a number of ways to increase efficiency and reduce costs. We expect that costs for the 2013 session will not exceed the income received from apportionments and registration fees.
104. The commission established a schedule of meetings for the 2012-2013 conference year. The commission was organized into sub-committees with the following leaders:
- |                              |   |
|------------------------------|---|
| Program Director             | Rev. Ann Pearson                                    |
| Event Manager                | Ms. Barbara Eastman                                 |
| Legislative Sections         | Rev. Ian Straker                                    |
| Worship Chairs               | Rev. Charles Ryu and Rev. Jessica Anschutz          |
| Hospitality                  | Rev. Barbara Mungin                                 |
| Ushers                       | Mr. John Fritz and Mr. Steve Allen                  |
| Hotel Alternatives           | Mr. Bob Hunsinger                                   |
| Conference Secretary/Journal | Rev. Fredric Jackson<br>assisted by Barbara Eastman |
105. In 2012, Barbara Eastman, a long-time consultant to the conference, was brought on as a staff member. In addition to her communications, webmaster and IT roles, Barbara has extended her contributions to the annual conference event from production of materials, registration management and on-site support to

management of the business and logistical aspects of the conference. Please extend a warm welcome to Barbara when you see her in June!

106. Improvements to our planning process and goals would not be possible were it not for the evaluations that have both encouraged, corrected and suggested. Over the years, your voices have transformed our conference event. We would like to acknowledge the passion and vision of our ministry area, whose displays are interactive and informing. You bring color and life to an otherwise empty space.
107. The theme for the 2013 conference session is “Dismantling Walls: Building the Beloved Community.” The program has been designed to focus on this theme in many different ways especially with the inclusion of the confirmands in the ordination event on Saturday, June 8, 2013. Other aspects of the event include bringing awareness to, and raising money for “Imagine No Malaria” and the annual collection of UMCOR health kits.
108. The Call to Conference was reconfigured in 2013 to minimize the costs associated with its production and mailing. We’ve received a lot of positive comments on this new format. The Call was mailed to all members on record with the conference office in February. The list of current lay members was received via the online Charge Conference Summary Form to which all churches have access. If your church didn’t fill out that form in 2012/2013, please be sure to make it a point to input your information this fall, so that we may have an accurate list of lay members, along with their mailing addresses, for next year’s Call.
109. As in 2012, a pre-conference packet and all relevant documents and information are being posted to the [www.nyac.com](http://www.nyac.com) web site. These pre-conference reports/petitions/resolutions and the agenda will be compiled in printed booklets which will be available to members when they check in at annual conference.
110. 2013 also brings a change in how we manage many areas of the conference while at Hofstra. With gratitude to:
- Administrative logistics in arena (registration, materials distribution, etc.) – Ms. MaryLynn Salerno (conference staff)
  - On-site registration – Ms. Fran Collins (conference staff)
  - Registration materials distribution and registration – conference staff members and volunteers (including Ms. Sally Evans from the Frontier Foundation; Ms. Barbara Moody, LIW District staff; volunteers: Rev. Vicky A. Fleming, Pastor Bill Hagerty, Mr. Bob Hunsinger, Ms. Stella Law, Ms. Ximena Varas, Rev. DaleEllen Krazmien, and more!)
  - Table displays – Ms. Barbara Atchison (LIE District staff)
  - Nurse recruitment – Ms. Daphne Moore
  - Oversight of Student Center meals and meetings – Ms. Rosemarie Walker (volunteer)
  - Korean Translation – Ms. Chan Gillham (NYCT District staff)
  - Clergy Session – Rev. Bill Pfohl, Mr. Mark Davies, Rev. Ric Hanse
  - Laity Session – Ms. Renata Smith, Mr. Mitch Underwood
  - Assistant secretaries – Rev. Kent Jackson, Rev. Elizabeth Mortlock, Rev. Sung Moy and Mr. Michael Zukowski
111. We would like to acknowledge the contributions of all the members of the commission: Co-Chairs: Rev. James Moore, Rev. Ann Pearson and Ms. Renata

Smith; Members: Steve Allen, Rev. Adrienne Brewington, Ms. Veronica Darby, Ms. Barbara Eastman (staff), Mr. John Fritz (now Pastor Fritz), Pastor William Hagerty, Rev. Janet Hodge, Mr. Robert Hunsinger, Rev. Fredric Jackson, Rev. Dale Ellen Krazmien, Ms. Stella Law, Pastor Victoria Luna, Ms. Stephanie Parsons, Ms. Gillian Prince, Rev. Barbara Mungin, Rev. Ian Straker, Rev. Godfrey Uche, Pastor Marva Usher-Kerr, Ms. Rosemarie Walker and Mr. Ross Williams (with the support of Mr. Sam Rosenfeld and Ms. MaryLynn Salerno).

112. We would like to extend a special note of thanks to Pastor Marva Usher-Kerr. Marva has served at the annual conference event for more than 15 years – first as the housing coordinator, and since 2009 as the registrar — and has now stepped down. We thank her for her hard work all of these years and wish her well on her ministerial journey.
113. We'd like to thank the countless volunteers who work in so many different capacities to make annual conference an annual success!
114. The dates for the 2014 Annual Conference Session will be announced at the close of the 2013 conference.

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## JOURNAL EXAMINATION COMMITTEE

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### Rev. Dennis Winkleblack, Chair

*Concur: 32, Non-Concur: 0, Abstain: 0; 100% concurrence, NYAC conference session: adopted*

101. Thanks to the great work by our assistant conference secretaries, our Conference Secretary Rev. Fred Jackson, and our technology expert par excellence, Ms. Barbara Eastman, Rev. Vicky A. Fleming and I examined the 2012 Conference Journal and Directory and declare them to be accurate.
102. Of course, if upon reading them, you find a mistake we will, as always, humbly receive your criticism non-defensively and make haste to correct things.

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## PARISH DEVELOPMENT – MISSIONAL PRIORITIES (EMLC) COMMISSION

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### Rev. David W. Mantz, Chair

*Concur: 32, Non-Concur: 0, Abstain: 0; 100% concurrence, NYAC conference session: adopted*

101. **Introduction:** We serve the churches of the annual conference by making loans and grants throughout the year to help churches with facility improvements and new ministries to enhance their ability to make disciples. I need to thank the members of our committee who faithfully come out to meetings at the Conference Center in order to make this happen. I especially want to thank our district chairs and their committees who give us the information we need to make these decisions.
102. **Our Guidelines:** “The Commission,” which usually meets four times a year, has 10 at large members elected to 2-year terms with a 6-year maximum. It also includes chairs of all the District Parish Development Committees, all district superintendents, the director of connectional ministries, the conference treasurer, representatives from the Council on Finance & Administration, the United Methodist City Society, the Commission on Equitable Compensation, and ethnic caucuses. In the committee, a quorum consists of those who are present and voting. The commission has the following functions: (1) Making the

final determination annually for ministry and mission grants. (Including those requests for Missional Priorities (2) Making loans and grants for capital projects out of the conference revolving loan fund; (3) Taking on other responsibilities as defined by the Conference and the committee.

103. **Revolving Loan Fund:** As of December 31, 2012, our Revolving Loan Fund balance was \$808,187. During 2012 we issued four loans for a total of \$181,000 and issued six grants for a total of \$27,635. We had a total of 68 loans receivable with a total due of \$1,773,014 (principal \$1,497,006; interest \$276,008). We had 21 delinquent loans amounting to \$584,168 for which no payment had been received within the last 12 months. This continues to worry the committee and we hope the churches in question will pay or offer some plan for settlement before these loans are “written off.” Our interest — now at 6% — allows us to maintain the fund and to provide small capital grants along with the loans. Invested funds under the stewardship of the commission remain in the custody and management of the Frontier Foundation and include monies for New Church Development when they are available.
104. **New Church Growth & Development Fund:** During the year the committee continued to support the Vision Bearers Project. The fund started the year with \$62,961, received \$224,091 from the sale of land associated with the former Maspeth Church and ended the year with a balance of \$298,689.
105. **Mission Funds:** Looking at requests from each district and reviewing information from the Cabinet and the NY City Society about Equitable Salary and Salary Supplements, the commission tries to fairly distribute the available Parish Development – Missional Priority funds at our November meeting. The Conference budget provided \$160,000 for mission grants, and there was about \$130,000 available in the Missional Priority Fund – each year churches give to this special apportionment and there is generally a small balance carried over for emergencies. During 2012 Mission Grants and Missional Priority/EMLC Grants totaling \$263,275 were made to 31 ministries in all 6 districts for disbursement on a quarterly basis in 2013. Details can be seen in the following spreadsheet.
106. **2013 Parish Development Grants**

| <i><b>DISTRICT &amp; CHURCHES</b></i> | <i><b>Parish Dev. Miss Grant</b></i> | <i><b>Missional Priority</b></i> |
|---------------------------------------|--------------------------------------|----------------------------------|
| <b>Connecticut</b>                    |                                      |                                  |
| New Milford                           | 2,500                                |                                  |
| Great Hill-Seymour                    | 2,500                                |                                  |
| Wethersfield                          | 3,000                                |                                  |
| Bridgeport: Summerfield               | 4,000                                | 4,000                            |
| <b>Total: CONN</b>                    | <b>12,000</b>                        | <b>4,000</b>                     |

| <i>DISTRICT &amp; CHURCHES</i> | <i>Parish Dev. Miss Grant</i> | <i>Missional Priority</i> |
|--------------------------------|-------------------------------|---------------------------|
| <b>Catskill/Hudson</b>         |                               |                           |
| Clinton Ave Kingston           |                               | 15,000                    |
| Town of Esopus                 | 5,000                         |                           |
| Highland UMC                   | 3,500                         |                           |
| First UMC, Walton              | 3,000                         |                           |
| Colchester UMC                 | 1,675                         |                           |
| <b>TOTAL: C/H</b>              | <b>13,175</b>                 | <b>15,000</b>             |
| <b>Metropolitan</b>            |                               |                           |
| Chinese                        | 5,000                         | 6,000                     |
| Metropolitan Community         | 5,000                         | 6,000                     |
| New Day                        | 5,000                         | 4,000                     |
| Special Ministry Japanese      | 4,000                         |                           |
| St. Paul and St. Andrew        | 5,000                         | 2,000                     |
| St. Stephen's                  | 5,000                         |                           |
| Trinity                        |                               | 5,000                     |
| Union Japanese                 | 5,000                         |                           |
| Epworth                        | 4,000                         | 4,000                     |
| Woodycrest                     | 5,000                         | 4,000                     |
| Asbury, Mt Vernon              | 3,000                         | 3,000                     |
| <b>Total: METRO</b>            | <b>46,000</b>                 | <b>34,000</b>             |
| <b>Long Island East</b>        |                               |                           |
| Amityville - Simpson           | 13,500                        |                           |
| Bay Shore                      | 19,000                        |                           |
| Wading River                   | 10,000                        |                           |
| Southold                       | 10,000                        |                           |
| Southampton                    | 5,600                         |                           |
| <b>Total: LIE</b>              | <b>58,100</b>                 |                           |
| <b>Long Island West</b>        |                               |                           |
| St Johns Elmont                | 5000                          |                           |
| Kings Highway                  | 8,000                         |                           |
| John Wesley UMC                | 10,000                        | 5,000                     |
| Far Rockaway Mission           | 35,000                        | 5,000                     |
| <b>Total: LIW</b>              | <b>58,000</b>                 | <b>10,000</b>             |
| <b>New York/ Connecticut</b>   |                               |                           |
| Warwick                        | 10,000                        |                           |
| Drew/Carmel                    | 3,000                         |                           |
| <b>Total: NY/CT</b>            | <b>13,000</b>                 |                           |
| <b>GRAND TOTAL</b>             | <b>200,275</b>                | <b>63,000</b>             |

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**CONFERENCE PERSONNEL COMMITTEE**


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**Rev. Sabrina Johnson Chandler, Chair**

*Concur: 32, Non-Concur: 0, Abstain: 0; 100% concurrence, NYAC conference session: adopted*

101. The Personnel Committee, established by the annual conference in 1984, is a human resources (“HR”) committee for the annual conference. We are called to provide and sustain a framework that ensures care, justice, parity, consistency and standards. We are charged as stewards of the varied and diverse gifts represented in our midst and so we must determine ways to nurture, encourage and help people to meet their potential; using their gifts, talents and skills in service to the ministry of the annual conference.
102. Amongst its various duties, the Personnel Committee develops personnel policies, recommends salary ranges, evaluates senior executive staff (director of administrative services, director of connectional ministries currently) and recommends a specific salary level for those individuals to Conference Council on Finance and Administration, reviews benefits packages, and handles staff grievances when necessary.
103. This year, the committee continued working towards our goal of establishing basic HR policy and practice in support of the conference’s work. A sub-committee was charged with the task of creating a template for conference employee job descriptions, which has been approved and is now available on the conference web site. In conversation with conference employees and their supervisors, a review and update of current job descriptions for most positions was completed. Our hope and intent is to have them all updated in the current year.
104. A second sub-committee was charged with the task of creating guidelines on position creation and review. In partnership with the Conference Council on Finance and Administration, a job requisition form was created and will be made accessible via the conference web site. The newly established process will allow for thoughtful assignment of salary rates, job function, and possible revamping or reassignment of positions as they are vacated or as they change in scope. Our hope is that this will also encourage reflection on how the position will contribute to achieving our conference’s “preferred future.”
105. Ongoing tasks for the committee include: a) revising the current performance evaluation form and process, and providing training to the supervisory staff on how to use the new form and conduct evaluation dialogues with their employees; b) reviewing existing positions to ensure that they are classified properly as per the Fair Labor Standards Act; c) conducting an annual review of the Personnel Policy Manual to update, revise or add policies that are consistent with the conference’s mission, nurture employee productivity and help keep the conference legally compliant; d) assessing/evaluating unique HR policy issues related to the camping and retreat conference employees.
106. We have been blessed to welcome new members that bring a servant’s heart and needed expertise in human resources and finance. My thanks to all for their diligence, enthusiasm, and thoughtful consideration as we sought to do this work. It has truly been a joy. The members of the Personnel Committee whose work is reflected here are: Rev. Ed Horne, Rev. Gertude Nation, Mr. Parker Prout, Ms. Margaret Howe, Rev. Eric Fjeldal (CFA rep), Rev. Betsy Ott (ex-officio), Mr. Ross Williams (ex-officio), Rev. Ann Pearson (ex-officio), and Ms. Sally Truglia (conference HR and benefits manager).

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**CONFERENCE RULES COMMITTEE**


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**Rev. Dr. Gennifer Brooks, Chair**

*Concur: 32, Non-Concur: 0, Abstain: 0; 100% concurrence, NYAC conference session: adopted*

101. This year the committee undertook an overhaul of the rules that govern the business of the annual conference. In addition to paragraph changes required by the restructuring of *The Book of Discipline* and the more substantive changes mandated by decisions of law put in place by the 2012 General Conference, the committee reviewed the contents of the previous rules in comparison to the practices that have been followed by the annual conference. As a result the complete set of rules has been revised and sent to the members of the annual conference, and will be presented at the opening of annual conference for adoption, with or without modifications by the members of the annual conference. Given the extensive nature of the modifications, they will not be included in this report and members are directed to the complete set of conference rules provided in the pre-conference booklet, where specific changes are described.
102. Upon review it was noted that the rules as printed in the 2012 Conference Journal are not in concert with the procedure that was followed with respect to the endorsement of candidates for the episcopacy. The printed copy contained in Rules 94 through 97 states the following:
- 94.** *The Annual Conference may endorse one or more persons for Episcopal candidacy. Members may submit the names of persons to be considered using Conference Petition forms that shall be made available on the annual conference web site. Members are encouraged to submit their petitions prior to annual conference. Petition forms shall also be available in printed form from the Conference Secretary at the site of the annual conference. Each petition must be signed by ten (10) lay and ten (10) clergy members of the annual conference in order to be considered valid. Only elders in full connection are qualified to be elected to the episcopacy. Candidates do not have to be members of New York Annual Conference.*
- 95.** *At the beginning of the process, one of the annual conference members of the Northeastern Jurisdictional Committee on the Episcopacy shall present to the annual conference the number of episcopal vacancies to be filled by the Jurisdictional Conference. The decision to endorse candidates for the episcopacy must be ordered by a two-third vote of those members present and voting.*
- 96.** *Once a decision is made to proceed with endorsement, the presiding officer shall open the floor for motions regarding the number of candidates that may be endorsed. The decision regarding the actual number that will be endorsed shall be made by vote of the conference and shall be ordered by a majority of vote of those members present and voting (i.e. 50% + 1). The presiding officer shall specify the latest time by which petitions must be received by the conference secretary in order to be considered for endorsement by the annual conference and the time for completing the process for endorsement of candidates.*
- 97.** *The Conference Secretary shall prepare a written ballot with the names of all candidates for whom valid petitions have been received. A ballot shall*

*be considered invalid if it contains more names than places to be filled on that ballot. A majority of the valid ballots cast (i.e. 50% + 1) shall be required for endorsement. Only the names of persons who have been elected shall be removed from subsequent ballots. The rules for the balloting process shall be in accordance with those followed for Election of General and Jurisdictional Delegates (Rules 87 and 89 – 93).*

103. The correct version of the rules that governed the procedure that was followed for the selection and endorsement of Episcopal candidates in 2012 is as follows:
- 94.** The Annual Conference may endorse one or more persons for Episcopal candidacy. Petition forms shall be made available on the annual conference web site and members are encouraged to submit their petitions prior to annual conference. Petition forms shall also be available in printed form from the Conference Secretary at the site of the annual conference. Each petition must be signed by ten (10) lay and ten (10) clergy members of the annual conference in order to be considered valid. Only elders in full connection are qualified to be elected to the episcopacy. Candidates do not have to be members of New York Annual Conference. The presiding officer shall specify the time by which petitions must be received by the conference secretary in order to be considered for endorsement by the annual conference.
- 95.** At the beginning of the process, one of the annual conference members of the Northeastern Jurisdictional Committee on the Episcopacy shall present to the annual conference the number of Episcopal vacancies to be filled by the Jurisdictional Conference. The decision to endorse candidates for the episcopacy must be ordered by a two-third vote of those members present and voting.
- 96.** Once a decision is made to proceed with endorsement, the presiding officer shall open the floor for motions regarding the number of candidates that may be endorsed. The decision regarding the actual number that will be endorsed shall be made by vote of the conference and shall be ordered by a majority of vote of those members present and voting (i.e. 50% + 1). The time for completing the process for endorsement of candidates shall be determined by the presiding officer.
- 97.** The Conference Secretary shall prepare a written ballot with the names of all candidates for whom valid petitions have been received. A ballot shall be considered invalid if it contains more names than places to be filled on that ballot. A majority of the valid ballots cast (i.e. 50% + 1) shall be required for endorsement. Only the names of persons who have been elected shall be removed from subsequent ballots. The rules for the balloting process shall in accordance with those followed for Election of General and Jurisdictional Delegates (Rules 87 and 89 – 93).
104. The committee communicated by e-mail and met several times by conference call. In addition a small number of rules that directly impact the cabinet were forwarded to them for their discussion and decision. There were no requests for changes to the rules received by the chair. The members of the committee who participated in the discussions regarding rule changes are:

Rev. Gennifer Brooks, Ms. Veronica Darby, Rev. Vicky A. Fleming, Rev. Darlene Kelly, Ms. Beverley Peck Risi, Rev. Timothy Riss, Ms. Flora Vernon, Conference Secretary Rev. Fred Jackson, and Cabinet representative Rev. Adrienne Brewington.

105. Requests for changes to the Conference Rules of Order should be directed to Gennifer Brooks by email at [Gennifer.brooks@Garrett.edu](mailto:Gennifer.brooks@Garrett.edu) or by mail to 325 Beau Drive, Des Plaines, IL 60016.

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## CONFERENCE SECRETARY'S OFFICE

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### Rev. Fredric O. Jackson, Conference Secretary

*Concur: 32, Non-Concur: 1, Abstain: 0; 96.97% concurrence, NYAC conference session: adopted*

101. A highlight of the year was participating in the GCFA *Quadrennial Training 2013*. I was able to attend the event in Albuquerque, NM, while several conference staff persons joined an earlier session in Jacksonville, FL. In addition to inspiring worship and helpful presentations, a particular blessing was to meet and become acquainted with some of the 35 conference secretaries present. I am encouraged by the occasional support of former New York Conference secretaries and the online Yahoo group of my secretarial colleagues across the connection.
102. One management principle I subscribe to is: “surround yourself with competent staff and employ persons smarter than you.” While this principle is appropriate in the local church, it doesn’t apply at the conference center. The staff I serve with is a given, I didn’t choose them; they were selected by “upper management.” Mr. Ross Williams, director of administrative services, along with the personnel committee, continues to employ competent personnel upon whom I depend for my effectiveness. My immediate network includes: Ms. Barbara Eastman, manager of information and technology; Ms. Sally Truglia, benefits administrator and Ms. Beth Patkus, archivist. They are professionals who employ humor while serving the church of Christ.
103. Communication with families of deceased clergy is supported by Ms. Jean Strong, receptionist, and my link to the episcopal office is Ms. Cheryl Fortune, administrative assistant to Bishop McLee. Beyond the walls of the conference center, I give a “shout out” to Rev. Tim Riss, as my “go-to-person” for a variety of complex issues related to *The Book of Discipline*. With the realization that I have some influence regarding the executive session of the conference, I asked Mr. Mark Davies, secretary of the Board of Ordained Ministry to create a plan to hold the appropriate officers of BOOM accountable for specific questions in the Business of the Annual Conference (BAC), including those that are the responsibility of the cabinet, and the conference secretary. The goal is to present to the clergy and appropriate laypersons present at the session, eventually the entire conference, a report that is complete and accurate. Thank you for your leadership, Mark!
104. Lest anyone believes the conference secretary’s role is limited to taking minutes at the sessions of the annual conference, let me instruct them: that is false. This is a year-round job that is best summarized as: Responsibilities in preparation for the annual conference, during the event and reporting the actions of the annual conference, primarily through the *Annual Conference Journal*. Acknowledging my responsibility for the minutes, I am pleased to announce this year’s

team of assistant secretaries: Rev. Elizabeth Mortlock, Rev. Kent Jackson, Rev. Sung Moy and Mr. Michael Zukowski. Inclusiveness, a goal we strive for in our conference, is affirmed in a unique way this year through the presence of two men serving as secretaries.

105. Last year, “Legislative Section 6: Administration” gave unanimous approval to a recommendation in this report that the 2012 Directory be provided on a reproducible CD, with “search” features. As with all changes, this major one from print to electronic publication was not greeted with unanimous approval. However, the overwhelming response expressed approval for finally moving into the electronic age, convenience of computer installation, major cost reduction and eco-friendliness. Speaking of cost savings, just printing and shipping the Directory in 2011 cost our local churches \$12,563 in apportionments. Our first CD edition in 2012, incurred an expenditure of \$1,182. Postal costs were virtually eliminated by placing the CD inside the Journal prior to shipping. A recommendation regarding the *2013 Journal* follows,
106. **RECOMMENDATION:** The *2013 Journal & Yearbook* of the New York Annual Conference be available on a compact disc and the conference web site and in a hard copy for agencies as mandated by *Discipline* and for purchase as ordered, thereby providing a major cost reduction in this annual publication. The conference budget will realize a saving in printing of approximately \$12,000 (a few copies will need to be printed for the General Boards and Agencies as required by the *Discipline*), and additional cost savings by mailing the much lighter CD.

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## STRATEGIC ECONOMIC ANALYSIS TASK FORCE

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### Rev. Timothy J. Riss, Chair

*Concur: 30, Non-Concur: 1, Abstain: 2; 96.77% concurrence, NYAC conference session: adopted as amended during plenary session*

101. The annual conference established this task force in 2010, giving authority to the resident bishop to appoint its members and chair. Our original members included Rev. John Cole, Pastor Oscar Destrugue-Sandoval, Rev. Albert Hahn, Mr. Wendell Harris, Rev. Sabrina Johnson Chandler, Rev. David Mantz, Rev. Jim Moore, Ms. Joyce Palevitz, Rev. Ann Pearson, Rev. Tim Riss, Rev. Bill Shillady, Ms. Renata Smith, Mr. Ross Williams, and Rev. Dennis Winkleblack. In 2011, Bishop Park added Rev. Jeannette Bassinger-Ishii, Rev. Richard Hayes, Rev. Wongee Joh, Rev. Vicki Flippin, Rev. Kristina Hansen, Rev. Bill Pfohl, and Ms. Ximena Varas to the task force, while Dennis retired. John Cole was our chairperson. The task force is deeply grateful for all he did to make us what we are. He was especially filled with energy, spirit, and grace in the last few months before the 2012 Session of Annual Conference, when he led us through a long sprint of weekly meetings, culminating with a statement we presented to the annual conference. The 2012 Annual Conference adopted the statement of our preferred future with some clarifying language, which we believe marks the beginning of a new epoch for us. We are sorry John retired, and we hope the conference will continue to remember the strong role he played in bringing us to this new era.

102. This is the statement adopted by the annual conference:

*Within 5 years the NYAC is flourishing: We are increasing discipleship, ensuring financial stability, and demonstrating Christian leadership across our mission field—while empowering and expecting our congregations to do the same.*

- *Twice as many people are received by profession or reaffirmation of faith as have been lost through death or have moved away.*
- *In a region marked by the diversity of every kind, it is our goal that our churches and their leadership reflect the fullness of that diversity.*
- *Income is 10% more than expenses in our operating budgets so that an adequate reserve is maintained for emergencies and unforeseen expenses.*
- *Cabinet and BOM recruit five new clergy candidates every year (from within or without NYAC) who hold promise for excellence in multicultural and transformational ministries.*
- *5% of local church laity on average are lay servants, certified lay ministers or similarly trained or utilized in the church's ministry.*
- *NYAC requires all expenditures to be investments in increasing discipleship, achieving financial stability or forming and strengthening Christian leadership.*

103. Bishop McLee understands that some members of the task force were appointed to represent specific agencies. He determined that Tim Riss would take the role of chairperson, while Ms. Gillian Prince would represent the Council on Finance and Administration; that Pastor Kevin Mulqueen would represent the Board of Trustees instead of Joyce Palevitz; and that Rev. Bob Walker would serve as his representative instead of Jeannette Bassinger-Ishii (who retired). Joyce was engaged as a consultant by the task force after its first meeting, providing us with clarity, organization, document preparation, and real-world expertise, along with continuity and a deep understanding of the conference and its possibilities.
104. The task force has worked diligently to develop tracking indicators and strategies and to identify responsible agencies, available resources, troublesome issues, and next steps to be taken for each of the six bullet points of the statement about our preferred future. We have opened dialogues with most of the conference agencies that we believe are crucial to the realization of this future. We understand our role to be similar to what a think tank does. We advise the conference agencies that are accountable for our corporate welfare and empowered to lead us into the future.
105. We are not quite finished with our work. First of all, we believe we need another several months to finish negotiating with conference agencies about the development of “strategies to realize our preferred future,” which the conference last year charged us to do. But even more important than this, we have come to realize that there needs to be ongoing strategic planning in this annual conference, and we would like to present to the 2014 Session a proposal for how that might be done. So our first recommendation this year is that the annual conference continue the Task Force for one more year.
106. We have a second recommendation that comes from conversations Bishop McLee has been having with the Cabinet, the Council on Finance and Administration, and the Parish Development Commission. We understand that the PDC has voted unanimously to support the hiring of a full-time director of

congregational development. We understand that CFA has budgeted for this position without raising the line item for Parish Development (with the consent of the PDC). We understand the Cabinet has been developing a job description and compensation package.

107. As we have considered different strategies for realizing our preferred future, thinking specifically of increasing discipleship and professions of faith, we thought a full-time director of congregational development would be very helpful. This person could facilitate new church starts, cooperative ministries, and plans for church growth, while assisting churches in transitional situations. We are grateful for the vision our bishop has cast, and we have the privilege of bringing this recommendation for annual conference consideration.
108. **Recommendations:** We recommend that the annual conference continue the Task Force for one more year 1) to finish working with conference agencies about strategies to realize our preferred future and 2) to design and propose an agency that will provide ongoing strategic planning.
109. We also recommend the establishment of the position of director of congregational development, a full-time position, with job description, qualifications, and compensation to be worked out between the Cabinet, the Parish Development Commission, and the Personnel Committee, and with initial funding from the New Church Start Funds of Parish Development and not from the conference budget.

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## UNITED METHODIST CITY SOCIETY

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### Annual Report — 175th Anniversary

#### Reflections from our President Mr. Wendell Harris

*Concur: 31, Non-Concur: 0, Abstain: 0; 100% concurrence, NYAC conference session: adopted*

My Dear Friends,

101. The United Methodist City Society began 175 years ago for the purpose of caring for children and the poor, both physically and spiritually. We began our journey caring about the needs of the disenfranchised populations of this great city, including helping them find God. As scripture tell us in *Hebrews 11:10* “For he looked forward to the City that has foundations, whose architect and builder is God.”
102. Today, we continue that mission of building both the temporal and spiritual within areas of the New York Annual Conference and the greater New York metropolitan region, acting as an agent of change for our United Methodist churches and for the community at large. We have built on the foundation of generations of “good people” doing “good works” as the Methodists have been known. The City Society continues to sponsor programs and create partnerships to help churches develop into vital places of ministry, through the offering of spiritual, management, leadership, consultative and financial resources.
103. As we look forward to the future, we must face the difficult reality of the allocation of resources, both financial capital and human capital. We must discern and pray about our choices in helping our communities of faith in their struggles to be “vital congregations” within today’s modern urban society.
104. The United Methodist City Society will continue its legacy of building “bridges” of help and hope. We remember our Wesleyan roots of serving others, as we

strive for perfection in serving God’s kingdom and seeking to achieve positive social impact. In our hearts, we allow the words of the prophet Jeremiah to call us forth to our preferred future, “*For surely I know the plans I have for you, says The Lord, plans for our peace and prosperity and not for harm, to give you a future with hope*”. — *Jeremiah 29:11*

Peace Be With You,

Wendell Harris, President (2009-2013), United Methodist City Society

105. In the early 19<sup>th</sup> century, the Methodist spirit of Wesley and the evangelic fires of Methodism continued their expansion westward. However, rather than camp meetings and crusades, Methodists, specifically Methodist women, began to see the enormous social needs in the lower areas of Manhattan. During the early 1800’s, a flood of immigrants from Europe were willing to work in unsafe conditions, in sweat shops, and for unfair wages. Many lived in tenement housing, in conditions of squalor, gang activity, addictions and abuse. Children were also victimized and used as child labor. It was to these unjust societal conditions that the compassionate concern for the needs of children and their mothers gave birth to the zeal of the Methodists to organize ways to feed, educate, and begin to uplift people from the chains of poverty that held them down.
106. Similarly, the need to support Methodist congregations whose wealthier members moved uptown and away from these changing neighborhoods (lower Manhattan known as Five Points) led to the formation of the Society in New York and then in Brooklyn to care for church buildings and to support congregations. As the populations of the suburbs grew, so did the need for church extension and expansion, and so the two predecessor Societies; The Brooklyn and Long Island Church Society of the Methodist Church and the New York City Society of the Methodist Church became the institutions through which care for the disenfranchised and poor was spearheaded throughout the region, care for transitioning congregations and neighborhoods, and capital investments for church expansion were funded.
107. The Societies also ministered to many of the diverse immigrant communities from early in our history – Germans, Irish, Swedish, Hispanics, Asians, those from the Caribbean, from all areas of Africa and to this day, we celebrate this wonderful diversity.
108. In 1971, after the merger of our denomination and the different conferences that existed on either side of the East River, the Societies merged to become The United Methodist City Society. We celebrate 175 years since the formation of the New York City Sunday School Society of the Methodist Episcopal Church and continue to care for children, the poor, the disenfranchised, the immigrant, and work with the New York Annual Conference to help transform and transition congregations to make disciples of Jesus Christ “for the transformation of the world.”
109. To make this all possible we say thank you to all our member churches in the four districts that comprise the membership of the Society — the Long Island East, the Long Island West, the Metropolitan, and the New York-Connecticut Districts. We give thanks for the churches and individuals who give of their time, financial gifts and talents to help us achieve this 175<sup>th</sup> year milestone.
110. We want to acknowledge and thank all the individuals, the local churches, the foundations, the Board of Directors, and the staff that support the work of the UMCS and all the programs under our umbrella. We are thrilled that our grants

and direct support amounted to nearly \$650,000 in 2012. This is \$100,000 more than last year. (See detailed listing in addendum.)

111. We promise to work with the NYAC to provide for better stewardship of all our assets, especially church-related properties. And we will continue to work with local congregations to help them find a better future and a new reality for ministry to all God's children.
112. The year 2012 was such a time for The United Methodist City Society, which continues to provide the transforming leadership for the urban ministry work of the New York Annual Conference by doing new things in new ways. Bishop Martin D. McLee has become our new episcopal leader and he has added our Executive Director, Rev. Dr. William S. Shillady to the Extended Cabinet. We believe this is a important new direction in the relationship between the New York Annual Conference and the Society.
113. Over the last few years, in order to survive and thrive into the future, we have eliminated our deficit spending and are attempting to secure the principal of our endowment to provide generated income to fund our programs well into the next 175 years. We have changed our financial landscape and are doing more with less. Our funding and grants to programs have actually increased as we have lowered administrative and insurance costs.

### **After-School Program**

114. The City Society's Children's Program is a unique project designed to increase the number and strengthen the quality of church-based after-school and summer programs.
115. Currently there are 12 churches serving over 2,000 children in this project. Since its inception, this initiative has had an impact on over 45 church-based children's programs in the Bronx, Brooklyn, Manhattan and Queens. We have sought to establish relationships with churches on Staten Island, but as of now, we have no programs there.
116. Participating churches receive financial support and program assistance to help with center operation and management. Through this project UMCS staff provide assistance to local church representatives in such areas as program development, budget preparation, student recruitment, staff management, fundraising and marketing.
117. This project has also led to the formation of a UMC childcare network of providers who meet on a regular basis to discuss current activities, best practices, as well as strategies for improvement of services.
118. Currently, there are 12 churches throughout New York City participating in this project: 82<sup>nd</sup> Street Academics at Community United Methodist Church (Queens); Bethany United Methodist Church (Brooklyn); Brooks Memorial United Methodist (Queens); Bushwick United Methodist Church (Brooklyn); Chinese Methodist Center Corporation (Manhattan); Epworth United Methodist Church (Bronx); Kings Highway United Methodist Church (Brooklyn); St. John's Elmont United Methodist Church (Queens); St. Paul United Methodist Church (Queens); St. Paul's United Methodist Church (Brooklyn); Tremont United Methodist Church (Bronx); Wakefield Grace United Methodist Church (Bronx) and Westchester United Methodist Church (Bronx).

## Head Start

119. The City Society has a rich and extensive history in the operation of Head Start programs. The City Society became involved with the Head Start model soon after the program's inception in 1964. The Head Start program's philosophy to provide preschool children from lower socio-economic backgrounds with additional assistance that will better prepare them for success when they attend public school was consistent with the goals and objectives of the Society.
120. In 1966 the City Society sponsored nine Head Start programs. Over the years these programs were gradually managed by the local churches or closed. During the year 2012, New York City issued a request for proposal for a new "Early Learn" program to replace Head Start. Unfortunately, UMCS did not win a contract. And our two Head Start programs at Christ United Methodist Church in Brooklyn and People's United Methodist in Long Island City were scheduled to close.
121. Our Head Start programs were excellent and had high ratings from all NYC's evaluations. We did a great job of assisting children between the ages of 3 and 5 years in the development of their social, emotional, academic and motor skills.
122. Though the NYC Administration for Children Services did not award us a contract, we did win a City Council Discretionary Contract from City Councilwoman Ms. Sara M. Gonzalez of Sunset Park and Speaker Ms. Christine Quinn. Our Head Start program in Brooklyn at Christ United Methodist Church currently serves 72 children in two classrooms during two half-day sessions. The Center has been in operation for 29 years under The City Society's sponsorship. Ms. Mamie Anguiano is the director of our program. The population served at this center is very diverse and reflective of the community in which the center is located. Unfortunately, our People's program site was given to another agency and it had to end.

## Summer Day Camp Programs

123. The Summer Task Force of the City Society provides financial support to local churches that operate summer day camp and vacation bible school programs.
124. The task force makes grants to programs on an annual basis through an application process. Award amounts are based on community need, proposed program activities, program length and number of children served. Grants range from \$500 - \$2,000 per church. In 2012 we provided funding for the following churches serving 1,500 children.
125. The following churches received awards from the Summer Task Force in 2012: Asbury United Methodist Church (Mt. Vernon); Bethany United Methodist Church (Brooklyn); Brooks Memorial United Methodist Church (Queens); Bushwick United Methodist Church (Brooklyn); Chinese Methodist Center Corporation (Manhattan); Epworth United Methodist Church (Bronx); John Wesley United Methodist Church (Brooklyn); Kings Highway United Methodist Church (Brooklyn); Metropolitan Koryo United Methodist Church (Manhattan); New Jerusalem United Methodist Church (Brooklyn); St. Johns Elmont United Methodist Church (Queens); St. Mark's United Methodist Church (Brooklyn); St. Paul's United Methodist Church (Brooklyn); St. Paul United Methodist Church (Queens); Southampton United Methodist (Suffolk); Tremont United Methodist Church (Bronx); Wakefield Grace United Methodist Church (Bronx) and Woodycrest United Methodist Church (Bronx.)

## Olmsted Center

Olmsted Center is managed by Five Points Mission, a subsidiary of the United Methodist City Society.

### Camp Olmsted

126. Five Points Mission, the entity that owns and operates Olmsted Center, has been in existence for over 150 years. It is one of the oldest missions in New York City and the oldest Methodist mission. Five Points Mission was named for the region just north of City Hall where five streets converged at an open square. In the 1800's this area was characterized by all types of social ills and its residents were the "undesirables" of society.
127. In 1848 the Ladies of the Home Missionary Society of the Methodist Episcopal Church devoted their attention to the Five Points community. Their mission work involved transforming the destructive city environments of dependent mothers and children into healthier, positive environments.
128. At the turn of the century there was a need for a camp to take the children and their mothers during the summer. In 1901, Camp Olmsted was opened as the Olmsted Fresh Air Home of Five Points Mission in Cornwall-on-Hudson, New York. The purpose of the camp was to serve as a "vacation" away from the depressed living conditions in the city. The 21-acre parcel of land was given to Five Points by Sarah and John Olmsted.
129. Today Camp Olmsted, which is part of the camp and retreat program at Olmsted Center, sits on 78 acres of land. UMCS with Five Points Mission was able to purchase additional property in partnership with "Scenic Hudson," a land conservation group. Restrictive covenants are both a blessing and a curse as the board of both agencies seeks better fiscal health for the camp for the future.
130. The Olmsted sleep-away camp program serves boys and girls between the ages of 6 and 13 years and often provides the first opportunity these children have to experience a rural environment. Quality camp experiences give children the opportunity to learn powerful lessons in character-building, values, skill development and healthy living in a meaningful, engaged and participatory environment. Camp programs also promote a sense of community. They create great spaces that show kids how to live together and care for one another. These are the experiences children are able to have at Olmsted. In 2012 the summer programs at Olmsted combined to serve 200 children.
131. The fee is \$395 per camper per session which does not cover the operational costs of the program. Also while it is a modest fee, it is still far above the means of many of the families we serve. Last year, over 65% of the children attending the Camp Olmsted received financial assistance. Donations from local churches and individuals help Five Points Mission provide the necessary scholarship support to these campers.

### Olmsted Retreat Program

132. Olmsted offers facilities for church groups, not-for-profit organizations, schools and families to host retreats, confirmation classes, youth meetings, reunions and other gatherings.
133. Our year-round facilities include the Manor House, our largest facility, which can accommodate 30 people; the Victorian-style Kirkwood House, which can accommodate up to 20 people and is perfect for smaller groups and personal

retreats; and three cabins which can accommodate up to 23 persons each and offers a more rustic experience. Ms. Carla Maisonet is the director of the center and will work with every group to insure a wonderful and terrific retreat experience. Radical hospitality and incredible food are the hallmarks of our staff and facility. Please visit [www.campolmsted.org](http://www.campolmsted.org) to make your inquiries.

134. In 2012, 1,164 persons from 50 groups used our retreat facility, down slightly from the 1,213 served in 2011. A shift from day retreats and events to more overnight retreats has been an important factor in our increase in retreat fee income.
135. Over the last several years the facilities at Olmsted have undergone a number of renovations and upgrades which have not only enhanced the appearance of the property, but have also expanded the usage capabilities. These changes include the expansion of the dining hall/kitchen, addition of a pavilion and upgrades to guest rooms, common areas and meeting spaces.

### **Urban Ministry Scholarship Program**

136. As we seek to bring new clergy to leadership in our urban churches, we want to empower them through their college and seminary education. We are investing in creative, entrepreneurial urban pastors who will bring transformational spirit to our churches. The City Society awards scholarships to persons who are planning to serve in urban ministry settings. There is an application process and our Scholarship Committee selects the winners. In 2012, we awarded seminary scholarships to New York Theological Seminary Students Prince Donkor and Lori Hartman and Drew Theological Seminary students Juyeon Lee, Byoung Jeon and Elon Sylvester. College Scholarships were given to Natalie Alvarez-Plaud (Hofstra), Brendon Samuel (Howard) and Priscilla Wong (Penn State).
137. Moving forward, our scholarships will be awarded to ministerial candidates who are in seminary. We will work with the district committees on ordained ministry and the Cabinet to insure that those awarded these scholarships are mentored toward urban ministry and will be utilized in the appointment process for the same.

### **Stewardship of Property**

138. The City Society holds title to nine churches, two apartment buildings, Olmsted Center, one of the Anchor House properties and two cemetery plots. In 2012, we sold our one rent-controlled building at 2085 Fifth Avenue. The office space of the Camp Service was no longer utilized and this building was in need of major capital repair. We were able to sell this asset and invest the funds in the endowment so that the income generated in the future can be used for mission and ministry and not be tied up in property.
139. It is our desire to invest in effective ministry and people rather than Band-Aid approaches to fixing old buildings which will not attract new people for a variety of reasons. The Board of the Society has worked with the Cabinet and made some difficult and important decisions in the year 2012. We will need to sell certain properties so that we can invest in people and ministry.
140. This is a model for the future. The United Methodist Churches of the New York Annual Conference have over \$1.4 Billion in property. Yet we have limited resources for ministry, for caring for God's people. Many assets are held captive in old, tired and inefficient buildings. We need to free up the funds tied up in building and property, usually in inaccessible and run-down property to invest in people and ministry.

141. The Society is seeking to find new ways of investing in the Good News of Jesus Christ. Currently some of the new growing congregations in the United Methodist denomination meet at coffee shops, schools and public spaces. They do not have the worry of building repairs or maintenance. New models of faith communities must be tested and shared.

### Anchor House

142. In the 1960's, Anchor House began under the leadership of the Rev. Alfredo Cotto-Thorner who began this ministry to the addicted on the streets outside the South Third Street UM church in Brooklyn. He served this UM City Society-titled church for 38 years. The Society invested heavily in time, personnel and finances in the start up of Anchor House as a residential program. For the last 50 years this ministry has become a significant United Methodist Witness. To truly see the transformational power of Christ, we need only to look at this program, where men and women become "new creations" after a life of addiction. They move back into society with a job, an apartment and a faith that will anchor them from the storms of life.
143. Anchor House, so named because it provides residents with an "anchor" in a safe harbor from which to fight the destructiveness of substance abuse, offers a Christ-centered approach to recovery and self sufficiency. Anchor House is a subsidiary of the Society and is the only faith-based program funded by the State of New York. Anchor House provides a residential program which includes individual and group counseling, psychological assessment, vocational counseling and recreation. The integration of these activities with a spiritual base and religious teachings helps nurture the individuals we serve.
144. The programs' executive director is Rev. Enrique Lopez. The men's program at the Bergen Street in Brooklyn serves up to 50 men under the leadership of Rev. Roger Jamison. The women's program began in 1997 on Park Place. The women's facility has seen a tremendous resurgence under Alison King, MSW, director. Under the leadership of these two house directors, our program is thriving and moving forward. We feature the "new" women's program in this report.
145. The women's program has undergone a new birth through the theme of "Bridging the Gaps and Raising the Bar." In bridging the gaps the program responds to the variety of women, who found themselves in emotional, spiritual, societal and economic deprivation. Anchor House is in ministry to a group of women who never experienced generational chemical dependence, jail, prostitution or economic poverty as traditionally known. The women are cross cultural, from different socioeconomic and educational levels, who may have never understood "faith" and its relationship to self sufficiency.
146. Anchor House had to fill in the gap and provide services for this diverse group. In addition to some of our traditional groups we have added an onsite Christ-centered 12-step group, women's health group, life skills, transitional living, chemical dependency education, family support groups, leadership, home economics and trauma group. Artistic workshops teach the women how to create a living space that reflects themselves as women. A new **Family Program** engages the women, children and other family members into the treatment process almost immediately. These groups orient and educate family members to substance abuse treatment and how to receive support for themselves as well as support their loved ones. Anchor House has increased our partnerships with those whose mission is mother and family focused. New programs focus on

family structure and parenting skills. A new *Trauma Group* allows for women to process issues ranging from low self-esteem, depression, abuse, family violence and more. Another area of focus is our *Mentorship Program* which provides a mentor for each resident. A mentor will act as a sponsor, big sister and/or spiritual mother for the duration of that resident's treatment and after if so desired. Traditional treatment works well however; Anchor House believes in discipleship as a staple requirement for success.

147. One of the ministries of Anchor House is their willingness to visit your church with their choir or band. The testimonies and the music remind us that God is alive and well. We encourage our UM churches to invite the Anchor House choir to your services and to provide for fundraising while they are present.

### **United Methodist Center of Far Rockaway**

148. The Brooklyn and Long Island Church Society and the New York City Society became partners with the deaconess movement in caring for the poor. The deaconess movement met the spiritual, education and physical needs of the poor — feeding them, clothing them, providing medical care, and education.
149. Since 1982, The Far Rockaway Mission has served in the spirit of the deaconess movement before them. This hospitality is done with dignity and fosters self confidence and pride in each human being who comes through the doors.
150. This program under the Society began as a women's crisis center which was desperately needed as pastors in Far Rockaway saw an increasing number of abused women in crisis coming to their churches for help. What has evolved over the years is a program that provides hot meals, a food pantry, clothing, referrals and counseling services to over 200 persons per day from the surrounding community. Referrals are made to many local social service agencies as well as education and spiritual growth opportunities for those who come to the Mission. The program also offers employment to "job force" volunteers and the mentally challenged who assist in the food pantry program. Those who come to our Mission include children (25%) and the elderly (20%) in addition to the working poor and unemployed.
151. In response to the devastation caused by Hurricane Sandy, this center has expanded its service and hours to accommodate the needs of the community of Far Rockaway. Partnerships with the mayor's office and the governor's office have led to additional resources and recognition for this program.
152. Many United Methodist churches volunteered to make meals, gave donated items, came and worked many hours helping to distribute clothing, healthcare kits, flood buckets, and hope and love. Rev. Joseph Ewoodzie provided generators the weekend after the hurricane so that we could operate more effectively. Without power for nearly two weeks, we provided many needed and necessary items, but most especially the love of God through Jesus Christ.
153. We thank Olmsted Center and Five Points Mission for allowing us to borrow the camp van for nearly two months. Without all of this we could not have cared for the nearly 300 to 400 people who came to the center daily. We thank Bishop McLee for the special contributions he secured and also we collected nearly \$20,000 in extra donations because of the Hurricane Sandy appeal by the Society and by the many donations received at the center. We probably distributed over \$100,000 in donated items during the two months following Sandy. We are proud to be your agency on the front line.

154. Those who come to our center for help are mostly the undocumented who are afraid to go to government programs for fear of being deported. One of the realities in the Rockaway's is that many of these undocumented lived in terrible conditions before the storm. Now their landlords hope to make a profit in selling their properties after the storm. So they are doing very little in repairs or improvement, making the living conditions of many of our clients even worse.
155. Many United Methodists support our Mission in a significant way, but the Far Rockaway Mission is truly the focus and passion of the Long Island West District. Many of the churches of that district support the Mission with donations of funds, food, and clothing. The LIW District, United Methodist Women and Men, the district superintendent, the pastors and the laity all respond to the need. Support for the center also comes from United Way, Island Harvest, Rock n' Wrap, Temple Sinai, NYC Food Bank, and many other organizations.
156. The Far Rockaway Mission is located at 1032 Beach 19th Street in Far Rockaway and we are one of the major feeding programs in Queens. This dedicated storefront in a new mixed-use building has provided the opportunity for more ministry and mission to take place.
157. Under the superb leadership of Lay Speaker Ms. Marie Davis, we now have a worship service every Sunday that attracts twenty to thirty people. A lunch is also served with many volunteers from the Long Island West District team of lay speakers. Special services are held on Christmas and Easter, and Holy Communion is offered the first Sunday of the month.
158. Far Rockaway is truly a mission creating a new community in a new space. The service invites many from the program and neighborhood to be fed spiritually as well as physically.
159. Mr. Mearl Grant is the director who leads the transformation and the flexibility. He is a retired corrections officer with a big heart. He has thrown his heart and soul into caring for God's children in Far Rockaway. Ms. Ann Marie Cutright is our cook. These are the only paid employees. We have many work force volunteers and many church volunteers as well. Mr. Denis Stewart is the president of the Board, another subsidiary board of the Society.

### Our Mission Grants

160. Because of the sale of discontinued church properties and our relocation of congregations over the 175 years of its ministry, the Society has an endowment which helps to fund its annual budget and most especially the following mission grants. We hope to welcome new programs to apply for grants. However, they must be in the Society's catchment area of the previous mission societies.
161. The Board of the Society is a partner with the New York Annual Conference **Vision Bearers'** ministry. This is a program designed by the Rev. Kenny Yi and the annual conference to create new faith communities for new people. Financial support of \$50,000 in 2012 provided for the funding of eight vision bearers who are offering alternative worship experiences for new people. Rev. Dr. William Shillady, Rev. Leo Curry and Mr. Wendell Harris are ex-officio members of the Vision Bearer's task force.
162. The City Society also provides support and assistance to many other church and community-based projects throughout the New York Annual Conference. In addition to the Vision Bearers, UMCS provides substantial support to Justice for Our Neighbors, the Connecticut District Mission Society,

the Council of Churches of the City of NY and Harlem Congregations for Community Improvement.

163. The City Society also provides program support, mission funding, property insurance, staff mentoring and consultation to many churches and community partners in our metro region. **In 2012, \$646,233 of direct program support was given to 65 churches and programs.** We have increased this mission-giving dramatically in the last few years. This is over \$100,000 more than last year.

**United Methodist City Society - Budget Worksheet 2013**

|   |     | 2012<br>Insurance | 2012<br>Grants | 2013<br>approved |
|---|-----|-------------------|----------------|------------------|
| Anchor House, Inc.                                  |     |                   | 25,000         | 25,000           |
| Contingency Grants                                  |     |                   | 10,000         | 13,000           |
| Conn. Dist. Mission Soc.                            |     |                   | 800            | 800              |
| Council of Churches of the City of NY               |     |                   | 5,000          | 5,000            |
| Council of Churches of the City of NY(special gift) |     |                   | 5,000          |                  |
| Harlem Cong. For Com. Improvement (Dues)            |     |                   | 400            | 400              |
| Head Start Program                                  |     |                   | 3,000          | 5,000            |
| St. Mark's UMC, Manhattan (Pastoral Support)        |     |                   |                |                  |
| Scholarships for Urban Students                     |     |                   | 30,000         | 30,000           |
| Summer Programs                                     |     |                   | 30,000         | 30,000           |
| United Methodist Center in Far Rockaway             |     |                   | 20,000         | 25,000           |
| Far Rockaway Hurricane Appeal                       |     |                   | 23,979         |                  |
| Kings Highway Brooklyn Afterschool                  |     | —                 | —              | 2,000            |
| Subtotal  |     | —                 | 153,179        | 136,200          |
| <b>Churches: Parish Development</b>                 |     |                   |                |                  |
| Church of St. Paul & St. Andrew - Campus Min.       | M   |                   | 6,000          | 6,000            |
| John Wesley UMC - JFON                              | LIW |                   | 10,000         | 10,000           |
| Epworth UMC, After School                           | M   |                   | 10,000         | 10,000           |
| New Day UMC   | M   | **note            | 7,100          | 5,325            |
| Metropolitan Jobs Training                          |     |                   |                | 4,000            |
| Madison Ave. - Children/Prision/Feeding Min.        | M   |                   | 2,000          |                  |
| Subtotal  |     |                   | 35,100         | <b>35,325</b>    |
| <b>Churches with insurance:</b>                     |     |                   |                |                  |
| Cuyler Warren Street                                | LIW | 6,650             |                | 6,850            |
| Grace UMC   | M   | 12,187            |                | 12,555           |
| Knickerbocker Ave. UMC                              | LIW | 3,939             |                | 4,060            |
| Madison Avenue — Insurance                          |     | 8,452             |                | 8,710            |
| San Pablo UMC                                       | LIW | 8,966             |                | 9,250            |
| St. Stephens  | M   | 7,780             |                | 8,015            |
| Trinity UMC   | M   | 15,814            |                | 16,300           |
| Wakefield Grace UMC                                 | M   | 3,622             |                | 0                |
| Willis Ave. UMC                                     | M   | 17,002            |                | 17,525           |
| Madison Avenue — Insurance                          |     | 9,300             |                | 9,600            |
| Head Start  |     | —                 | —              | 400              |
| Insurance Costs                                     |     | 93,712            | —              | <b>93,265</b>    |
| Total   |     | 93,712            | 281,991        | <b>264,790</b>   |

**United Methodist City Society - Budget Worksheet 2013**

|  |     | 2012<br>Insurance | 2012<br>Grants | 2013<br>approved |
|--|-----|-------------------|----------------|------------------|
| <b>Designated Funds:</b>                     |     |                   |                |                  |
| Designated funds received                    |     |                   | 20,000         | 20,000           |
| Five Points Mission                          |     |                   | 200,000        | 200,000          |
| Olmsted Scholarship Funds                    |     |                   | 16,742         |                  |
| Knickerbocker Ave. for Parsonage             |     |                   | 30,000         | 30,000           |
| San Pablo UMC - REEL Approved                | LIW |                   | 16,500         | 10,000           |
| Vision Bearers                               |     |                   | 50,000         | 50,000           |
| Peoples UMC - REEL approved                  | LIW | —                 | 26,000         | 26,000           |
|  |     | —                 | 359,242        | <b>336,000</b>   |
| *Challenge Grants                            |     |                   | 641,233        | <b>600,790</b>   |
| ** includes insurance (\$2000 program grant) |     |                   |                |                  |
| Other expenses (legal, notices, fines)       |     |                   | 5,000          | 5,000            |
|  |     | —                 | 646,233        | <b>605,790</b>   |

164. Finally, I want to express my gratitude to the Board of Directors and the staff of the Society for their dedication and commitment to all that we do for the building of God’s kingdom here and now. I thank Ms. April Callender, associate executive director, Mr. Simeon Saturn, chief financial officer, Ms. Young Huh, senior accountant, Ms. Pui Fong Monk, bookkeeper, Ms. Aisha Campbell, children’s program director, and Ms. Leticia Saa Johnson, office manager.
165. And finally to all of you, the members of the society, the churches and the individuals who support our work through your prayers and your gifts.
- In God’s love, joy, and humor, Rev. Dr. Bill Shillady, Executive Director/CEO

**United Methodist City Society Ecclesiastical Mortgages**

166. This list of ecclesiastical mortgages is presented to the New York Annual Conference and to the Conference Board of Trustees as a claim for future reimbursement should a congregation cease to exist and the property is sold.
167. An ecclesiastical mortgage was a grant given to a church for capital projects or the property purchase. An ecclesiastical mortgage can be given by other church agencies like the General Board of Global Ministries.
168. We thank **Grace United Methodist - Lindenhurst** and **United Methodist Church of Uniondale and the New Rochelle United Methodist Church** for paying their ecclesiastical mortgages in full in the last few years. This provides the opportunity for the UM City Society to “pay it forward” to other churches in the future.

REPORTS / PETITIONS

**United Methodist City Society  
Ecclesiastical Mortgages  
December 31, 2012**

|  | <b>Date of<br/>Loan</b> | <b>District</b> | <b>Balance<br/>12/31/12</b> |
|--|-------------------------|-----------------|-----------------------------|
| Brooklyn, Christ UMC                                 | 8/84                    | LIW             | 5,625.00                    |
| Manhattan, First Spanish UMC (Church of the Saviour) | 12/30/67                | M               | 86,295.50                   |
| East Meadow, Community UMC                           | 04/27/56                | LIE             | 10,000.00                   |
| Massapequa, Community UMC                            | 01/11/50                | LIE             | 5,000.00                    |
| The Bronx, Elton Ave. UMC                            | 10/31/72                | M               | 16,024.67                   |
| The Bronx, Elton Ave. UMC                            | 06/30/70                | M               | 170,000.00                  |
| The Bronx, Epworth UMC                               | 03/20/08                | M               | 97,000.00                   |
| The Bronx, Fordham UMC                               | 09/11/31                | M               | 20,000.00                   |
| The Bronx, Ghana UMC                                 | 09/01/10                | M               | 50,000.00                   |
| Hicksville, UMC                                      | 03/13/59                | LIE             | 4,500.00                    |
| Brooklyn, Janes UMC                                  | 05/09/72                | LIW             | 13,068.69                   |
| Brooklyn, Janes UMC                                  | 12/31/86                | LIW             | 18,600.00                   |
| Brooklyn, Janes UMC                                  | 12/31/86                | LIW             | 48,370.00                   |
| Manhattan, Korean UMC                                | 12/30/50                | M               | 8,000.00                    |
| Merrick UMC  | 10/28/63                | LIE             | 32,000.00                   |
| Manhattan, Metropolitan Community UMC                | 11/20/46                | M               | 10,000.00                   |
| Manhattan, Metropolitan Community UMC                | 10/31/54                | M               | 10,000.00                   |
| Manhattan, Metropolitan Community UMC                | 04/14/80                | M               | 7,000.00                    |
| Manhattan, Metropolitan Community UMC                | 07/10/98                | M               | 50,000.00                   |
| Manhattan, Mt. Calvary UMC                           | 01/28/73                | M               | 129,443.33                  |
| Mt. Vernon, Asbury UMC                               | 11/19/92                | M               | 15,000.00                   |
| First UMC of Roosevelt                               | 02/16/12                | LIE             | 5,000.00                    |
| Greenpoint, Polish/American UMC                      | 01/31/81                | LIW             | 6,216.00                    |
| Pound Ridge UMC                                      | 01/05/55                | CT/NY           | 1,890.00                    |
| Ozone Park, Community UMC                            | 06/18/87                | LIW             | 5,570.00                    |
| Manhattan, St. Mark's UMC                            | 12/31/57                | M               | 42,918.26                   |
| Manhattan, St. Mark's UMC                            | 02/25/02                | M               | 15,000.00                   |
| Brooklyn, St. Mark's UMC                             | 12/31/90                | LIW             | 10,000.00                   |
| Brooklyn, St. Mark's UMC                             | 12/31/80                | LIW             | 15,000.00                   |

|   |          |     |                  |
|---|----------|-----|------------------|
| Hartsdale, St. Paul's UMC                   | 05/12/55 | M   | 5,000.00         |
| The Bronx, Tremont UMC                      | 05/16/28 | M   | 17,184.08        |
| The Bronx, Tremont UMC                      | 12/08/98 | M   | 7,000.00         |
| Richmond Hill, Trinity UMC                  | 12/20/50 | LIW | 1,000.00         |
| Franklin Square, Wesley UMC                 | 05/31/50 | LIE | 16,000.00        |
| West Hempstead, Church of the Good Shepherd | 06/28/00 | LIE | 24,698.00        |
| Woodhaven Parish UMC                        | 01/30/27 | LIW | 15,603.54        |
| The Bronx, Woodycrest UMC                   | 02/27/13 | M   | 5,000.00         |
| St. Albans, Grace UMC                       | 03/05/01 | LIW | <u>40,000.00</u> |
| Total                                       |          |     | 1,039,007.07     |

### 169. **Financial Picture of the United Methodist City Society**

170. Over the last few years, the UM City Society and its subsidiaries have been diligently working to bring their expenses in line with their income. As you can observe from the following pages, the first two pages show the income and expenses of the core operation of the Society. Since 2010, we have reduced the major trend of deficits of the Society for many years. We are proud to say that we have had three consistent years of surpluses without reducing programming or mission grants.
171. We are grateful to our many contributors, both churches and individuals and foundations who have helped us to achieve this success.



LEGISLATIVE SECTION 6

The United Methodist City Society and Subsidiaries  
Consolidating Schedule of Financial Position  
December 31, 2012

|  | United Methodist City Society |   |                     |                         |                       |                              | Eliminating Entries | Total               |                     |                     |
|--|-------------------------------|---|---------------------|-------------------------|-----------------------|------------------------------|---------------------|---------------------|---------------------|---------------------|
|  | General Fund                  | Grace Church<br>2085 Fifth Ave and Apartments | Head Start          | UM 104th<br>Street, LLC | Anchor<br>House, Inc. | UM Center of<br>Far Rockaway |                     |                     |                     |                     |
| <b>ASSETS</b>                            |                               |   |                     |                         |                       |                              |                     |                     |                     |                     |
| Cash                                     | \$ 360,701                    | \$ -  | \$ 141,858          | \$ 258,027              | \$ 6,722              | \$ 25,608                    | \$ 19,692           | \$ -                | \$ 821,993          |                     |
| Cash restricted for food stamps          |                               |   |                     |                         | 6,551                 |                              |                     |                     | 6,551               |                     |
| Resident's fund cash                     |                               |   |                     |                         | 8,399                 |                              |                     |                     | 8,399               |                     |
| Cash restricted for tenant's security    |                               |   |                     | \$ -                    | 40,589                |                              |                     |                     | 40,589              |                     |
| Loans receivable                         | 765,206                       | -   | -                   | -                       | -                     | -                            | -                   | (29,980)            | 735,226             |                     |
| Other receivables and prepayments        | 462,379                       | -   | 320,594             | -                       | 35,027                | 27,299                       | 393                 | (410,300)           | 498,077             |                     |
| Investments                              | 16,397,621                    | -   | 440,986             | -                       | -                     | 196,921                      | -                   | -                   | 17,035,528          |                     |
| Deferred financing costs                 | 129,049                       | -   | -                   | -                       | -                     | 78,225                       | -                   | -                   | 78,225              |                     |
| Beneficial interest in perpetual trust   |                               |   |                     |                         |                       |                              |                     |                     | 129,049             |                     |
| Property and equipment, net              | 2,537,947                     | -   | 2,743,249           | -                       | 514,293               | 3,393,889                    | 54,435              | -                   | 10,461,886          |                     |
| Restricted Investments                   | 203,315                       |   |                     |                         |                       |                              |                     |                     | 203,315             |                     |
| Intercompany                             | (992,753)                     | 991,404                                       | 162,386             | -                       | (161,741)             | -                            | 704                 | -                   | -                   |                     |
|  | <u>\$ 19,863,465</u>          | <u>\$ 991,404</u>                             | <u>\$ 3,809,073</u> | <u>\$ 258,027</u>       | <u>\$ 434,890</u>     | <u>\$ 3,556,072</u>          | <u>\$ 1,238,843</u> | <u>\$ (440,280)</u> | <u>\$ 30,018,75</u> |                     |
| <b>LIABILITIES AND NET ASSETS</b>        |                               |   |                     |                         |                       |                              |                     |                     |                     |                     |
| <b>Liabilities</b>                       |                               |   |                     |                         |                       |                              |                     |                     |                     |                     |
| Accounts payable and accrued liabilities | \$ 138,011                    | \$ -  | \$ 16,894           | \$ 258,027              | \$ 366,230            | \$ 355,891                   | \$ 1,181            | \$ 4,166            | \$ (410,300)        | \$ 730,10           |
| Borrowings under lines of credit         | 523,154                       | -   | -                   | -                       | -                     | 172,951                      | -                   | -                   | -                   | 696,10              |
| Deferred revenue                         | -                             | -   | -                   | -                       | -                     | 115,051                      | -                   | 16,025              | -                   | 131,07              |
| Tenant's security deposits               | -                             | -   | -                   | -                       | 40,589                | -                            | -                   | -                   | -                   | 40,58               |
| Funds held for others                    | 517,009                       | -   | -                   | -                       | -                     | -                            | -                   | -                   | -                   | 517,00              |
| Notes payable                            | -                             | -   | -                   | -                       | -                     | 93,726                       | -                   | (29,980)            | -                   | 63,74               |
| Mortgage payable -men's residence        | -                             | -   | -                   | -                       | -                     | 664,500                      | -                   | -                   | -                   | 664,50              |
| Mortgage payable -women's residence      | -                             | -   | -                   | -                       | -                     | 2,866,160                    | -                   | -                   | -                   | 2,866,16            |
| Ecclesiastical mortgages payable         | 481,601                       | -   | -                   | -                       | -                     | -                            | -                   | -                   | -                   | 481,60              |
|  | <u>1,659,775</u>              | <u>-</u>                                      | <u>16,894</u>       | <u>258,027</u>          | <u>406,819</u>        | <u>4,268,279</u>             | <u>1,181</u>        | <u>20,191</u>       | <u>(440,280)</u>    | <u>6,190,88</u>     |
| <b>Net Assets</b>                        |                               |   |                     |                         |                       |                              |                     |                     |                     |                     |
| Unrestricted                             |                               |   |                     |                         |                       |                              |                     |                     |                     |                     |
| Undesignated                             | 3,741,851                     | 991,404                                       | 1,048,930           | -                       | (486,222)             | (653,661)                    | 251,647             | 598                 | -                   | 4,894,54            |
| Board designated                         | 12,010,000                    | -   | -                   | -                       | -                     | -                            | -                   | -                   | -                   | 12,010,00           |
| Net investment in property               | 2,056,346                     | -   | 2,743,249           | -                       | 514,293               | (58,546)                     | 54,435              | 1,218,054           | -                   | 6,527,83            |
|  | <u>17,808,197</u>             | <u>991,404</u>                                | <u>3,792,179</u>    | <u>-</u>                | <u>28,071</u>         | <u>(712,207)</u>             | <u>306,082</u>      | <u>1,218,652</u>    | <u>-</u>            | <u>23,432,37</u>    |
| Temporarily restricted                   | 63,129                        | -   | -                   | -                       | -                     | -                            | -                   | -                   | -                   | 63,12               |
| Permanently restricted                   | 332,364                       | -   | -                   | -                       | -                     | -                            | -                   | -                   | -                   | 332,36              |
|  | <u>18,203,690</u>             | <u>991,404</u>                                | <u>3,792,179</u>    | <u>-</u>                | <u>28,071</u>         | <u>(712,207)</u>             | <u>306,082</u>      | <u>1,218,652</u>    | <u>-</u>            | <u>23,827,87</u>    |
| <b>Total Net Assets</b>                  | <u>\$ 19,863,465</u>          | <u>\$ 991,404</u>                             | <u>\$ 3,809,073</u> | <u>\$ 258,027</u>       | <u>\$ 434,890</u>     | <u>\$ 3,556,072</u>          | <u>\$ 307,263</u>   | <u>\$ 1,238,843</u> | <u>\$ (440,280)</u> | <u>\$ 30,018,75</u> |

**United Methodist City Society**  
**Approved budget with**  
**Actuals as of 12/31/09, 12/31/10, 12/31/11 and 12/31/12**

|  | Actual<br>12/31/2009<br>Total | Actual<br>12/31/2010<br>Total | Actual<br>12/31/2011<br>Total | Actual<br>12/31/2012<br>Total | 2013<br>Budget<br>Total |
|--|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------|
| <b>Income</b>                              |                               |                               |                               |                               |                         |
| <b>Contributions</b>                       |                               |                               |                               |                               |                         |
| Designated                                 |                               |                               |                               |                               |                         |
| Various - other                            | 2,500                         | 2,753                         | 1,148                         | -                             | 3,000                   |
| Churches and Individuals                   | 8,671                         | 6,329                         | 9,765                         | 10,293                        | 7,000                   |
| Trudy Grove Scholarship Fund               | -                             | -                             | 5,170                         | 14,700                        | -                       |
| Board Members                              | 2,740                         | 3,000                         | 1,770                         | 5,100                         | 5,000                   |
| Designated Mailings - Individuals          | 6,965                         | 5,310                         | 5,570                         | -                             | 7,000                   |
| - Churches                                 | -                             | 100                           | 445                           | 28,467                        | -                       |
| - Board Members                            | -                             | 850                           | 1,025                         | -                             | -                       |
| - Other                                    | -                             | 395                           | -                             | -                             | -                       |
| <b>subtotal designated contributions</b>   | <b>20,876</b>                 | <b>18,737</b>                 | <b>24,893</b>                 | <b>58,560</b>                 | <b>22,000</b>           |
| Unrestricted                               |                               |                               |                               |                               |                         |
| Churches                                   | 22,261                        | 35,639                        | 29,389                        | 39,845                        | 35,000                  |
| Individuals                                | 23,149                        | 36,417                        | 77,310                        | 24,933                        | 35,000                  |
| Board Members                              | 31,443                        | 34,685                        | 31,624                        | 30,030                        | 35,000                  |
| 175th Anniversary fundraiser-net           | -                             | -                             | -                             | -                             | 30,000                  |
| Other                                      | -                             | 5,209                         | 2,378                         | 3,955                         | 3,000                   |
| City Society Presentations                 | 900                           | 2,125                         | 2,306                         | 2,675                         | 2,500                   |
| <b>subtotal unrestricted contributions</b> | <b>77,753</b>                 | <b>114,075</b>                | <b>143,007</b>                | <b>101,438</b>                | <b>140,500</b>          |
| <b>subtotal all contributions</b>          | <b>98,629</b>                 | <b>132,812</b>                | <b>167,900</b>                | <b>159,998</b>                | <b>162,500</b>          |
| <b>Rental Income - Grace Apartments</b>    | <b>60,487</b>                 | <b>104,567</b>                | <b>100,000</b>                | <b>100,000</b>                | <b>100,000</b>          |
| 2085 Fifth Ave.                            | 46,027                        | 21,333                        | 18,750                        | 34,535                        | -                       |
| Cell Tower / Other                         | -                             | -                             | 27,900                        | 43,672                        | 37,500                  |
| <b>Budgeted Portfolio Income -</b>         |                               |                               |                               |                               |                         |
| 5% return policy                           | 834,961                       | 688,400                       | 725,000                       | 838,000                       | 850,848                 |
| Draw down from sale of Peoples/San Pablo   | 26,000                        | 42,500                        | 42,500                        | 42,500                        | 36,000                  |
| Draw down for Ghana UMC Ecc.Mtg            | -                             | 50,000                        | -                             | -                             | -                       |
| Draw Down from sale of So.3rd St.          | -                             | -                             | 30,000                        | 30,000                        | 30,000                  |
| Draw Down for Vision Bearers               | -                             | -                             | 50,000                        | 50,000                        | 50,000                  |
| Draw Down Brown Fd for distribution        | -                             | -                             | 17,112                        | -                             | -                       |
| <b>Other Income</b>                        |                               |                               |                               |                               |                         |
| Net Balance on Sale of Ch of Our Saviour   | -                             | 27,591                        | -                             | -                             | -                       |
| Mortgage/Loans Interest                    | 6,142                         | 11,599                        | 16,075                        | 12,813                        | 15,000                  |
| CD/Savings Cert/Sav.Accts                  | 6,443                         | 6,878                         | 7,189                         | 6,738                         | 7,000                   |
| Laundry Machine Income                     | 6,925                         | 7,725                         | 6,000                         | 6,150                         | 7,000                   |
| Grant from Park Ave. Trust                 | 50,000                        | -                             | -                             | -                             | -                       |
| Grant from Gen.Bd.Global Min. for HUMM     | 15,000                        | -                             | -                             | -                             | -                       |
| Development Fee                            | -                             | -                             | -                             | 94,659                        | 120,000                 |
| Repayment Ecc.Mtg. Uniondale UMC           | -                             | -                             | 2,000                         | -                             | -                       |
| Repayment Ecc.Mtg.St. Luke's UMC, NR       | -                             | -                             | 45,100                        | -                             | -                       |
| Repayment Eccl.Mtg. Grace, Lindenhurst     | -                             | 6,800                         | -                             | -                             | -                       |
| Funds to Be held for NEJ                   | -                             | 8,617                         | -                             | -                             | -                       |
| Reimbursement of Expenses So.3rd St. UMC   | -                             | 65,000                        | 151,460                       | -                             | -                       |
| Reimb.from Ch.of Our Sav. For ins/ws       | 57,981                        | -                             | -                             | -                             | -                       |
| NYC reimb.Real.Estate Taxes - AHI          | -                             | -                             | 15,643                        | -                             | -                       |
| Insurance settlement for FPM               | -                             | -                             | 4,950                         | -                             | -                       |
| A J Gallagher refund on insurance          | -                             | -                             | 38,094                        | -                             | -                       |
| Church reimb.of insurance premiums         | -                             | -                             | 1,952                         | -                             | -                       |
| NYS Unclaimed funds - UMCS Insurance       | -                             | 8,733                         | -                             | -                             | -                       |
| <b>Reimbursement Adm/Acct/Rent</b>         |                               |                               |                               |                               |                         |
| Linden Hill Cemetery                       | 52,500                        | 75,000                        | 80,000                        | 80,000                        | 82,400                  |
| Linden Hill Cemetery - previous years      | -                             | 54,997                        | 55,000                        | 55,000                        | 55,000                  |
| Metropolitan District Office reimb. Rent   | 3,591                         | 3,591                         | 6,120                         | 6,257                         | 7,000                   |

**United Methodist City Society**  
**Approved budget with**  
**Actuals as of 12/31/09, 12/31/10, 12/31/11 and 12/31/12**

|   | Actual<br>12/31/2009<br>Total | Actual<br>12/31/2010<br>Total | Actual<br>12/31/2011<br>Total | Actual<br>12/31/2012<br>Total | 2013<br>Budget<br>Total |
|---|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------|
| <b>Transfer of Temporarialy Rest. Funds</b>   |                               |                               |                               |                               |                         |
| Misc.Reserve for Scholarships                 | -                             | 6,950                         | -                             | -                             | -                       |
| HUMM reimbursements                           | -                             | 5,761                         | -                             | -                             | -                       |
| Nordis Trust Funding                          | -                             | 9,600                         | -                             | -                             | -                       |
| Educational Opportunity Scholarships          | -                             | 7,000                         | -                             | -                             | -                       |
| <b>Total Revenue</b>                          | <u>1,264,686</u>              | <u>1,385,940</u>              | <u>1,608,745</u>              | <u>1,560,322</u>              | <u>1,560,248</u>        |
| <b>Expenses:</b>                              |                               |                               |                               |                               |                         |
| <b>Personnel Costs</b>                        |                               |                               |                               |                               |                         |
| Salaries                                      | 369,553                       | 387,630                       | 460,630                       | 501,649                       | 521,900                 |
| Related Payroll Charges                       | <u>188,961</u>                | <u>180,810</u>                | <u>146,432</u>                | <u>142,364</u>                | <u>144,892</u>          |
| <b>Total Personnel Costs</b>                  | <u>558,514</u>                | <u>568,440</u>                | <u>607,062</u>                | <u>644,013</u>                | <u>666,792</u>          |
| <b>Professional Fees</b>                      | <u>75,226</u>                 | <u>59,857</u>                 | <u>72,676</u>                 | <u>80,326</u>                 | <u>62,700</u>           |
| <b>OTPS</b>                                   |                               |                               |                               |                               |                         |
| Rent  | 103,463                       | 109,163                       | 107,497                       | 111,797                       | 117,000                 |
| Telephone/Internet services                   | 10,910                        | 11,229                        | 11,345                        | 11,700                        | 8,700                   |
| Equipment rep & Maint., rental                | 15,025                        | 15,802                        | 9,988                         | 14,103                        | 14,360                  |
| Insurance                                     | 8,525                         | 7,667                         | 7,684                         | 6,769                         | 9,000                   |
| Supplies & Postage                            | 12,489                        | 11,262                        | 14,902                        | 11,516                        | 17,100                  |
| Travel  | 13,508                        | 17,105                        | 13,149                        | 11,751                        | 13,000                  |
| Annual Report/Publications/etc.               | 6,494                         | 3,864                         | 4,064                         | 4,707                         | 4,500                   |
| Development                                   | 10,643                        | 6,257                         | 10,790                        | 12,343                        | 21,200                  |
| Annual Dinner/Meetings & Conferences          | 10,990                        | 12,341                        | 16,280                        | 15,683                        | 13,000                  |
| T. Grove Retirement Expenses                  | -                             | -                             | 6,397                         | -                             | -                       |
| Misc. Adv., Corp. Taxes, Dues/Memberships     | <u>9,630</u>                  | <u>10,573</u>                 | <u>19,150</u>                 | <u>13,810</u>                 | <u>13,500</u>           |
| <b>Total OPTS</b>                             | <u>201,677</u>                | <u>205,263</u>                | <u>221,246</u>                | <u>214,179</u>                | <u>231,360</u>          |
| <b>Program Expenses</b>                       |                               |                               |                               |                               |                         |
| Pastoral Support                              | 7,500                         | 2,500                         | -                             | -                             | -                       |
| Direct Payments                               | 174,015                       | 244,311                       | 144,125                       | 150,294                       | 171,525                 |
| Restricted funds received                     | 76,821                        | 16,629                        | 17,594                        | 58,560                        | 20,000                  |
| Peoples UMC and San Pablo UMC                 | 26,000                        | 42,500                        | 34,250                        | 42,500                        | 36,000                  |
| Five Points Mission grant - Reg               | -                             | -                             | 75,000                        | 200,000                       | 200,000                 |
| Five Points Mission -- emergency grant        | -                             | -                             | 60,000                        | -                             | -                       |
| Vision Bearers                                | -                             | -                             | 100,000                       | 50,000                        | 50,000                  |
| Ghana UMC Eccl. Mrtg.                         | -                             | 50,000                        | -                             | -                             | -                       |
| Hanson Pl.-Balance of Nordis Trust            | -                             | 9,600                         | -                             | -                             | -                       |
| Transfer of Temp.Res.Fds. NEJ Urban Network   | -                             | 6,882                         | -                             | -                             | -                       |
| HUMM Churches                                 | -                             | 7,441                         | 1,148                         | -                             | -                       |
| Reserve for Trudy Grove Scholarship Fund      | -                             | -                             | 5,170                         | -                             | -                       |
| New Jerusalem for parsonage                   | -                             | -                             | 30,000                        | 30,000                        | 30,000                  |
| Distribution of Brown Fund to beneficiaries   | -                             | -                             | 17,112                        | -                             | -                       |
| Distribution to Beneficiaries                 | -                             | -                             | 1,733                         | -                             | -                       |
| Insurance                                     | 138,728                       | 104,142                       | 69,665                        | 84,412                        | 86,850                  |
| Other Program Expenses, i.e. rent, violations | <u>46,025</u>                 | <u>7,911</u>                  | <u>5,611</u>                  | <u>3,517</u>                  | <u>5,000</u>            |
| <b>Total Program Expenses</b>                 | <u>469,089</u>                | <u>491,916</u>                | <u>561,408</u>                | <u>619,283</u>                | <u>599,375</u>          |
| <b>Total Expenses</b>                         | <u>1,304,506</u>              | <u>1,325,476</u>              | <u>1,462,392</u>              | <u>1,557,801</u>              | <u>1,560,227</u>        |
| <b>Net Operating Result</b>                   | <u>(39,820)</u>               | <u>60,464</u>                 | <u>146,354</u>                | <u>2,521</u>                  | <u>21</u>               |