



475 RIVERSIDE DRIVE, SUITE 1922
NEW YORK, NY 10115
TEL: (212) 870-3084
FAX: (212) 870-3091

2019-2020 URBAN MINISTRY SCHOLARSHIP PROGRAM

Dear Friends in Christ,

A copy of the application form for the 2019-2020 Urban Ministry Scholarship Fund of the United Methodist City Society is enclosed and is also available electronically at the City Society website, www.umcitysociety.org.

Limited funds are available for those persons who have demonstrated experience and interest in urban ministry, along with some level of financial need. The Scholarship Fund is designated **primarily** to assist those persons who are planning to enter full-time ordained ministry in the United Methodist Church with special interest in urban ministry.

All candidates must meet the following criteria:

- Membership in a church in the New York Annual Conference of the United Methodist Church;
- Enrollment in a seminary approved by the University Senate of the United Methodist Church;
- Will be a full or part time seminary student for the academic year 2019-2020;
- Must be inquiring candidate, with an assigned mentor, in the candidacy process of the New York Annual Conference of the United Methodist Church;
- Provide proof of financial need.

Priority in the awards will be given to persons who have a desire to enter full time ordained ministry in the United Methodist Church in an urban setting.

The Scholarship Committee **will NOT** review applications from persons that:

- Are not members of churches in the New York Annual Conference;
- Are not involved in urban ministries currently;
- Are pursuing additional advanced degrees (*i.e. second master's degree or doctoral degree*); and
- Are not pursuing programs that will lead to a degree.
- Do not submit the application by the May 10, 2019 deadline.
- Are NOT attending an approved seminary.

The **deadline for 2019-2020 scholarship applications is FRIDAY, MAY 10th, 2019 at 12 Noon (sent by email, fax or hand delivered).** Late and/or incomplete applications will not be accepted. All reference letters must come by separate cover. (Your application **will not be denied** if we do not receive a reference letter from your pastor, District Superintendent, and/or Candidacy Mentor by the May 10th deadline. The scholarship committee of the UMCS will meet mid-May.)

Scholarship Awards will be announced during the New York Annual Conference Session on June 6 – 9th, 2019. We will inform you of the time and place.

If you have any questions or need any further information concerning the Scholarship Fund, feel free to contact me via email at bshillady@umcitysociety.org or at (212) 870-3094.

In God's love, joy and humor,



Reverend Dr. William S. Shillady
Executive Director / CEO

**UNITED METHODIST CITY SOCIETY
APPLICATION FOR SCHOLARSHIP
For the academic year 2019-2020**

Requirements and Procedures

- I. The applicant must be a member of a United Methodist Church in the New York Annual Conference.
- II. The Scholarship Fund is designated to assist those persons who are planning to enter full-time ordained ministry in a United Methodist Church with special interest in urban ministry. Scholarship Candidates should be pursuing candidacy in the New York Annual Conference of the United Methodist Church or explain why they are not in the candidacy for ministry track.
- III. The scholarship shall be granted to a person studying in a seminary approved by the University Senate of the United Methodist Church.
- IV. Applicant must present to the Scholarship Committee a current official transcript of scholastic standing of the seminary in which they are enrolled. If attending college and are graduating and entering seminary, then a copy of the college transcript, and/or a copy of the letter of acceptance in the seminary where the applicant will be studying. A transcript from a previous school or previous year in a school is required.
- V. Applications are received through the office of the United Methodist City Society. Email applications to bshillady@umcitysociety.org, in Microsoft Word or PDF, are preferred. 475 Riverside Drive, Room 1922, New York, NY 10115.
Attn: Rev. Dr. William S. Shillady.
- VI. The scholarship granted shall be paid to the educational institution involved. Scholarships are given at different funding levels to part-time and full-time students. It shall be the responsibility of the recipients of the scholarship to send the following to the United Methodist City Society office for their first and second semester:
 - a. The applicant's proof that he/she is fully registered in the seminary.
 - b. The applicant's course list showing full time or part time status:
 1. Part Time students are given payment toward academic courses only.
 2. Field Education is not paid for by scholarship funding.
- VII. The UMCS will send the scholarship check made payable to the institution. It will be sent to the recipient to give to the institution's business office. Grants will vary depending upon full time and part time programs and financial need. Scholarship amounts vary upon the number of applicants and funding levels, and excellence for ministry.
- VIII. If a student leaves the school after being granted a scholarship, the school shall return any remaining balance to the United Methodist City Society.

- IX. Scholarships are awarded on an annual basis. **Applicant must apply separately each year.** Financial need will be taken into consideration. Please complete the financial information part of the application and provide a copy of your Federal 1040 form. (The first two summary pages of the 1040.) Additional financial information may be requested by the committee.
- X. Scholarship monies will be used for a Master of Divinity degree or for those who need special expertise or training in urban ministry.
- XI. The funds are not available for those who are doing additional graduate work or continuing education. A Doctoral degree program is not funded.
- XII. The deadline for the scholarship application is Friday, May 10th, 2019 at 12 NOON. The application must be in our office or emailed by the deadline.
FAX: 212-870-3091 E-Mail: bshillady@umcitysociety.org
You may hand deliver by noon to Suite 1922 at 475 Riverside Drive, New York, NY, 10115.

Awards will be announced at the Annual Conference Session.

There is the need for reference letters sent by your pastor, your candidacy mentor and by your District Superintendent. These letters should be sent independently and directly to the City Society Office. You should do all within reason to have them respond to us by May 10, 2019. However, your application will not be denied if we have not received the letters of reference by that date. We will work with you to have them submit these letters before the meeting of the committee.

All questions should be addressed to Rev. Dr. William S. Shillady,
Executive Director of the United Methodist City Society
Phone: 212-870-3094
Email: bshillady@umcitysociety.org
Fax: 212-870-3091



**UNITED METHODIST CITY SOCIETY
2019-2020 SCHOLARSHIP PROGRAM APPLICATION**

475 Riverside Drive, Suite 1922 · New York, NY 10115 Tel: (212) 870-3084 · Fax: (212) 870-3091

NAME: _____

ADDRESS: _____

TELEPHONE: _____ **EMAIL:** _____

DATE OF BIRTH: _____ **PLACE OF BIRTH:** _____

HOW LONG HAVE YOU BEEN A MEMBER OF THE UNITED METHODIST CHURCH? _____

CHURCH NAME: _____

PASTOR: _____ **PASTOR'S EMAIL:** _____

HOW LONG HAVE YOU BEEN A MEMBER OF THIS LOCAL CHURCH? _____

IF LESS THAN 2 YEARS, PLEASE LIST YOUR OTHER CHURCHES AND THE NUMBER OF YEARS YOU WERE A MEMBER:

DISTRICT: _____

DISTRICT SUPERINTENDENT: _____

CANDIDACY MENTOR: _____

MENTOR'S EMAIL: _____

WHICH INSTITUTION WILL YOU ATTEND IN THE FALL OF 2019? _____

WHAT IS YOUR CURRENT LEVEL OF STUDY? _____

FULL TIME **PART TIME** **HOW MANY COURSES WILL YOU TAKE?** _____

CREDITS TO BE EARNED: _____

PLEASE ANSWER THE FOLLOWING QUESTIONS ON A SEPARATE SHEET(S) AND ATTACH WITH COMPLETED APPLICATION PACKAGE.

1. Give a brief introduction of your journey of faith.
2. Summarize your previous and/or current activities in your local church, district or the New York Annual Conference.
3. Why did you decide to pursue studies in urban ministry?
4. Why are you called to ordained ministry and describe that call? If you are not pursuing ordination, please explain how your career choice will help the urban ministry of the United Methodist Church.
5. How will your current educational plans prepare you for your work in an urban ministry environment?
6. What personal gifts and talents do you bring to working in the church in an urban area?
7. What courses will you pursue that will help you in your future plans?
8. **CANDIDACY PROCESS**
 - a. Are you a certified candidate for ordained ministry in the United Methodist Church? If not, please explain where you are in the candidacy process.
 - b. If you are not pursuing candidacy for ministry, please explain why?
 - c. If you are not pursuing ordination, please explain how you will use your gifts as a seminary graduate for urban ministry?
9. What other things do you want to share with the scholarship committee that would be helpful to our decision?

REFERENCES:

YOU MUST REQUEST YOUR PASTOR, CANDIDACY MENTOR (IF YOU ARE IN THE PROCESS FOR THE UNITED METHODIST ORDAINED MINISTRY OR ARE ALREADY CERTIFIED) AND DISTRICT SUPERINTENDENT TO SEND A LETTER OF RECOMMENDATION SEPARATELY AND INDEPENDENTLY TO:

*REV. DR. WILLIAM S. SHILLADY AT THE UNITED METHODIST CITY SOCIETY;
E-MAIL: BSHILLADY@UMCITYSOCIETY.ORG.*

PLEASE ENCOURAGE YOUR RECOMMENDERS TO MEET THE MAY 10th, 2019 DEADLINE.

YOUR APPLICATION WILL NOT BE DENIED IF WE HAVE NOT RECEIVED YOUR REFERENCE LETTERS BY MAY 10TH. UMCS WILL JOIN WITH YOU TO FOLLOW UP WITH YOUR PASTOR, MENTOR AND DS)

TRANSCRIPT: PLEASE PROVIDE AN OFFICIAL COPY OF YOUR TRANSCRIPT FROM YOUR CURRENT SCHOOL

**THIS APPLICATION MUST BE IN THE OFFICES OF THE UNITED METHODIST CITY SOCIETY
BY NOON ON FRIDAY, MAY 10TH, 2019.**

If using UPS, USPS or FEDEX, it must be postmarked by May 10th, 2019 and mailed to:

REV. DR. WILLIAM S. SHILLADY
475 RIVERSIDE DRIVE, SUITE 1922
NEW YORK, NY 10115

You may fax or email the COMPLETED APPLICATION to:

Fax: 212-870-3091
Email: bshellady@umcitysociety.org

PLEASE COMPLETE THE ATTACHED FINANCIAL STATEMENT.

FINANCIAL STATEMENT

I. HAVE YOU EVER RECEIVED A SCHOLARSHIP FROM THIS FUND? YES NO

II. DO YOU CURRENTLY HAVE ANY OUTSTANDING LOANS/DEBTS? YES NO
(IF THE ANSWER IS YES, PLEASE LIST LOANS/DEBTS BELOW)

III. WHAT ARE YOUR ESTIMATED EXPENSES FOR THE CURRENT SCHOOL YEAR?

Tuition and fees: \$ _____
How many credits does this represent? _____

Books: \$ _____

Housing: \$ _____

Food: \$ _____

Other Living Expenses: \$ _____

Other Expenses: \$ _____

Total: \$ _____

IV. WHAT ARE YOUR SOURCES OF INCOME FOR THE CURRENT SCHOOL YEAR?

Salary: \$ _____

Scholarships / Grants: \$ _____

Savings: \$ _____

Loans: \$ _____

Gifts: \$ _____

Total: \$ _____

IF YOUR TOTAL EXPENSES (QUESTION #3) ARE GREATER THAN YOUR INCOME (QUESTION #4), HOW DO YOU EXPECT TO SECURE ADDITIONAL FUNDS?

**PLEASE PROVIDE A COPY OF THE TWO PAGES OF YOUR FEDERAL 1040 FORM FROM 2018 AS VERIFICATION OF THE ABOVE INCOME.
(You may be asked for additional information.)**

V. PLEASE ANSWER THE FOLLOWING QUESTIONS ABOUT YOUR EMPLOYMENT:

Employer: _____

Nature of Business: _____

Position: _____ Salary: _____

Other Income: YES NO If yes: _____

VI. PLEASE ANSWER THE FOLLOWING QUESTIONS ABOUT YOUR HOUSEHOLD COMPOSITION:

1. ARE YOU MARRIED? YES NO
2. IS YOUR SPOUSE EMPLOYED? YES NO
3. HOW MANY CHILDREN RESIDE IN YOUR HOUSEHOLD? _____

VIII. PLEASE USE THE SPACE BELOW TO PROVIDE ANY ADDITIONAL INFORMATION THAT YOU FEEL WILL HELP THE COMMITTEE IN UNDERSTANDING YOUR CURRENT FINANCIAL SITUATION.