

## **St. Paul United Methodist Church Director of Children's Ministry**

St. Paul United Methodist, a large congregation located in the heart of the Highlands in Louisville, Kentucky, is hiring a full-time Director of Children's Ministry. St. Paul is a vibrant, diverse, and active community of believers dedicated to being the hands and feet of Jesus in our community.

The ideal candidate would love children and be energized by sharing God's love with them. The candidate would be passionate about engaging families in ministry and finding ways to reach current and new families through our Children's Ministry, in order to facilitate spiritual growth.

This is a full-time position.

### **The Essential Functions of this Position Include:**

- Connect children and families with Jesus through hand-on educational and social activities
- Exemplify Christian character through prayer, spiritual discipline, honesty and integrity
- Teach United Methodist beliefs, doctrines, traditions, and social principles (candidates from other denominations are accepted as long as they are willing to learn)
- Implement age-appropriate, safe, and fun activities focused on Christian education for children from nursery age through Sixth Grade
- Lead Children's Church on Sundays and organize children's events on Wednesday nights
- Organize Sunday School Classes and Sunday night small groups
- Host annual Vacation Bible School
- Plan various holiday events for the Children's Ministry, including Breakfast with Santa, Easter Egg Hunt, Fall Festival, and others
- Recruit, interview, hire and oversee paid childcare workers and volunteers
- Partner and work collaboratively with the Senior Pastor, Associate Pastor, Youth Minister, Music Ministers, and other church staff
- Able to handle confidential and sensitive information
- Ensure safe, clean, orderly spaces and activities for children
- Advise on and follow a budget

### **The Essential Competencies Include:**

- Strong verbal and communication skills including the ability to communicate God's love to all children
- Strong organizational and event planning skills
- Creativity, open-mindedness and adaptability
- Patience, flexibility, and calm demeanor
- Positive attitude
- Works well on a team
- Ability to lead other staff and volunteers
- Competency in Microsoft office software and web-based/social media technology

### **Preferred Experience and Education:**

- Previous Children's Ministry Experience
- Degree in Elementary Education or Christian Education

This job reports to the Senior Pastor. St. Paul has a benefits package that includes generous vacation time and flexibility. A full job description for this position is available upon request. We look forward to hearing from interested candidates and getting to know you better. (A community of engaged parents and volunteers awaits you!)

**Please submit your resume to:** Karla Temple at St. Paul United Methodist Church Address: [2000 Douglass Blvd, Louisville, KY 40205](#). Phone: 502-459-1595; E-mail: [info@stpaulchurchky.org](mailto:info@stpaulchurchky.org)