

Valhalla United Methodist Church
Job Description for Minister of Music
October, 2020

Primary Responsibility:

In coordination with the Pastor and Worship Committee of the church, the Minister of Music will provide music and liturgical support for the 10:00 a.m. Sunday worship service.

Supervision:

The Minister of Music is directly responsible to the Pastor and the Staff Parish Relations Committee of the church.

Other Duties:

- Create an online musical presence on social media through videos to be posted on Youtube, Facebook, the church website and other digital tools.

- Encourage diversity in musical expression for congregation members of all ages, races, and backgrounds.

- Provide music for special seasonal services such as Ash Wednesday, Maundy Thursday, Good Friday, the Thanksgiving Ecumenical gathering, and Christmas Eve.

- Be available for wedding rehearsals and weddings, memorial services and funerals.

- Rehearse the adult choir, the bell choir, and soloists as needed throughout the year for Sunday services and special occasions.

- Recruit, prepare, and rehearse instrumental players for special services, such as Christmas and Easter.
- Plan, select, and catalogue music and supplies needed for worship.
- Maintain the piano, pipe organ, and handbells by coordinating needed tuning or repairs.
- Arrange for substitutes for absences, excluding Easter or Christmas.
- Coordinate vacation days with Pastor and SPRC.

Audition: Applicants will be requested to serve as paid guest musician for Sunday morning worship. Interviews with the SPR Committee will be held via Zoom video conferencing.

Availability: December, 2020

Interested candidates should forward resumes to: kevanhitch@msn.com